Participants: Deans, Principal-KSOP,HoDs, COE, Head CRPC, Dr. Parita & Dr. Garima (Asst. Dean A)
Absent/On leave - Joint Director, Dean-IEC & Dr. C.M Batra (Associate Dean & HoD Group-1)
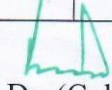**Chair:** Dr. (Col) A Garg, Director

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remarks & Few updates**	Director welcomed all members to the Jul'23 month meeting of academic council. He resumed the meeting giving an outline of day's important deliberation points & shared updates since last ACM for information of House. *Few important updates:-* (a) **Self Financing Unit (SFU) – NSS @ KIET** - Got the approval from Regional Directorate of National Service Scheme, Dept. of Youth Affairs, Ministry of Youth Affairs & Sports, GoI. (b) KIET ranked in the **Diamond Band with A+ Grade** in **OBE Rankings 2023** by R. World Institutional Ranking. (c) **03 MoUs** signed (i) Geometa Global Computer Systems & Software Design Company LLC, Dubai, UAE - EN dept. (ii) Lexgin IP, Noida - IRCDC (iii) MoU Renewal - Coding Ninjas (Sunrise Mentors Pvt. Ltd.) – SDFS (d) Autonomous application confirmation from UGC is awaited. However, we must continue our efforts to streamline our academic/ administrative processes w.r.t. autonomy. Major decision points :- • ERP - No change in existing ERP. Only ESE module to be added. • Entire focus would be on first year as far as autonomy is concerned. • II- IV year - No change • LMS in place of Moodle - Need to decide/finalise • Digital Certificates using Block chain Technology - Need to decide/ finalise as a Pilot project. • One common coding platform - Need to decide/finalise. HoD CSE (AI&ML) to work out the final requirements w.r.t. coding platform (yearly subscription) in consultation with HoDs as discussed and put up the details. • Minor/Major degree - To be offered from first year • Reconstitution of AC, IQAC & BoG. Recording of MoMs in a proper format. • Offering Open Electives in EEM domain, SAE projects & Film Making • Twinning program with foreign University to be examined. • Semester Exchange program with NITs, IITs, MNNITs	**Para 1(d)** Deans/ HoDs/ All concerned

29 Jvl 23

2.	**Placement updates Head CRPC**	(a) Head CRPC read out the batch wise placement status, number of offers, average package, left over students etc. Placement statistics - B.Tech (92.54%), MCA (81.82%), MBA (90%), B.Pharm (91.78%) & M.Pharm (60%) as on date. (b) Discussion w.r.t. M.Tech Placement - HoDs CSE & ME to organise a meeting with M.Tech students.	**Para 2 (b)** HoD-CSE/ ME/Head CRPC
3.	**Experience Sharing (Bangalore Visit) by Head SDFS)**	(a) Dr. Ajay Shrivastava,Head SDFS shared with the House his learnings & takeaways of his Bangalore visit of two days (visited 06 colleges). It was a wonderful experience as shared by him to know about the best practices followed in these Institutions. We will try/adopt/ implement the best practices suiting to our environment.	-
4.	**Academic Calendar for I year, Activity Calendar for Autonomous Institutions and & Curriculum Structure by Dean A/ Asst. Dean A**	(a) The proposed Academic Calendar for I year, Activity Calendar for Autonomous Institutions was presented by Dean A/Asst. Dean A . (b) Further, Dr. Parita presented the proposed Curriculum Structure by taking example of one computing branch & one core branch. (c) Institute Electives & Minor Specialization data was also discussed during the presentation. (d) HoD MBA also presented her department's curriculum structure for views of the House. (e) Director emphasized on finalization of the curriculum (all branches) through regular meetings. (f) It was decided to conduct department-wise presentations from next week in two slots/day to discuss/ finalize the curriculum. Dean A to issue the related notification.	**Para 4** Dean A/ HoDs
5.	**Revised Examination & Evaluation Scheme by COE**	(a) COE presented the proposed Examination Structure for Autonomous Institutions. (b) A brainstorming session w.r.t. Marks Distribution, Awarding of Grades, Grading Rules, Improving Letter Grades, Moderation of Assessment etc. was held. (c) It has been decided to form a **'Moderation Committee/Board of Reviewers'** to include senior faculty from all departments. COE & Dean A to jointly discuss & present the report to the undersigned in the next week.	**Para 5** Dean A & COE
6.	**Presentation on Detailed Syllabus & Planning for CES by Dean B.Tech 1st year & Team under Autonomous structure**	(a) Team B.Tech I year presented the Continuous Evaluation scheme for 'Calculus for Engineers in Semester 1' and 'Linear Algebra for Engineers in Semester 2' under the autonomous structure. (b) Mode of Evaluation, Assessment tools for TA etc. was discussed in detail. (c) After a long deliberation & taking all the views into consideration, Director suggested the team members to identify good practices from other institutes which can be inculcated in the course structure above.	**Para 6** Dean I Year & Team

The meeting concluded at 7 pm with a note of thanks by Director.

Dr. (Col) A Garg
Director

29 Jul 23.

Distribution: All concerned

Participants: Joint Director, Deans, HoDs, Dr. Yaduvir Singh (Addl. HoD - EN), Mr. Arvind Kumar Sharma (Head - CRPC), Mr. Anup Srivastava (Registrar), Ms. Puja Rohatgi & Mr. Prashant Agrawal (Team SD&FS)

Absent: Dr. Neeraj Kr. Gupta (HoD EN), Dr. Rashid Ali, HoD AS (Group-2), Dr. Sumita R. Chaudhary (COE)

Chair: Dr. A Garg, Director

S.No	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remarks & Few updates**	Director welcomed all members to the Aug'23 month meeting of Academic Council. **Few important updates:** (a) **Certificate of Appreciation** in 32nd National Award for Innovative Training Practices 2021-22 by Indian Society for Training & Development (ISTD) at New Delhi. (3 Aug'23) (b) **TBI-KIET is selected as Partner Incubator for IDEX DIO**, Ministry of Defence, Govt. of India. Now we are in group of 23 incubators which consists of IITM, IITB, IITD, IITK, IISC, BITS etc. TBI-KIETis now UP's second Defence Incubator after IIT Kanpur (22 Aug'23) (c) **Outstanding Institution Award (Engineering College Category)** for the year 2022-23 from NITTTR, Chandigarh. The Award Ceremony will be held on 7 Sep'23 at NITTTR, Chandigarh. (23 Aug'23) (d) Signed MoU with **National Institute of Technology (NIT Delhi).** (8 Aug'23) (e) **77th Independence Day** celebrations held successfully on 15 Aug'23 in KIET campus. (f) **HR Induction Program** (for newly joined Faculty/Staff members) successfully held (21-26 Aug) (g) **Office Orders -** Re-Organization of Research & Development Committee, Re-Constitution of Institute's Proctorial Board, Internal Complaints Committee (ICC) for Academic Year 2023-24, Anti Ragging Committee (2023-24) & Anti Ragging Squad (2023-24). (h) Innovative literary work of HSS Training team **'Pinnacle'** under guidance of Prof. Komal Mehrotra has been registered as Copyright under the name of KIET. Appreciable work!! (i) Dr. Shubham Shukla (ECE) along with Mr. Piyush Khanna, CS III year student had received **'Letter of Appreciation'** from IIT Bombay in recognition of fabulous demonstration of their project design on 'Robot Self Balancing Technology using Linear Quadratic Technique' during the e-Yantra Workshop (3-5 Aug'23) held at IIT Bombay. (j) Dr. Himanshu Chaudhary (ECE) delivered a session on 'Robotics and Artificial Intelligence' at DPS, Ranipur Haridwar on 16 Aug'23. (k) 11th Ph.D. Scholar Ms. Jaspreet Kaur from JSS successfully defended her Ph.D. thesis **under the guidance of Dr. Anil Ahlawat (Dean A)** on 19th August. Also, one Research Paper of him published with Impact Factor 8.	

		(l) Our student Khushi Shakya performed on 31st July in India's Talent Fight TV singing show telecasted on 9XM channel. (31 Jul'23) (m) Ms. Ankita Jain (CS) & Ms. Ayushi Gupta (CSE) - our 2024 batch students have been offered **Rs. 60 Lacs package** (domestic) by a renowned MNC (5 Aug'23). Congratulations to all!! (n) Mr. Aakarsh Singh (Alumni of ME Batch 2013-17) selected in Full-Time MBA from Said Business School, Oxford University. (15 Aug'23) (o) Team Innogeeks comprising members Kapil Kumar Singh (CS), Unnati Bhardwaj (IT), Tejash Seth (CSIT), Aman Kumar Shrivastava (CSE), Soumen Paul (CSE) **secured 2nd place & INR 2.5 lakhs** in the renowned Hack4Change Hackathon by Charcha'23 powered by Google at ISB Hyderabad (25 Aug'23). (p) Director read out details w.r.t. **faculty & student's achievement** & **major events** that have been organized by different departments since last ACM. Appreciated team for their continued efforts. (q) **Important Events for Next Month** ▪ Teacher's day celebrations to be organized on 5th Sep'23. ▪ MoU with MNIT Allahabad is going to be signed soon. ▪ A two-days workshop will also be organized on Autonomy & NEP-2020. (r) Autonomous status is just around the corner. We must finalize Minor degree & Honors degree & it should be announced to students. (s) Director informed the house that Individual meetings of Deans & HoDs can be organized with **Sh. Atul Garg ji** in coming month as deemed necessary.	**Para 1(r)** **Dean A / HoDs**
2.	**Placement Updates by Head CRPC**	(a) Head CRPC updated about the current placement status of 2023 Batch. (b) **B.Tech- 92.54%, MCA– 81.82%, MBA- 91.33%, B.Pharm-94.52%, M.Pharm- 70.27%.** The overall placement is **90.42%.** (c) M.Tech placement status also presented **(7.14%)** which is a serious matter of concern. Director showed his apprehension about M.Tech placements & directed Head CRPC, HoDs CSE & ME to meet the students personally & counsel them to appear in placements. (d) Director emphasized the placement status of M.Tech students should improve by the end of September. Details be presented in next ACM.	**Para 2 (c),(d)** **Head CRPC/ HoDs CSE & ME**
3.	**Capsule Training Presentation by Team SD&FS**	(a) Ms. Puja Rohatgi presented the ppt regarding the proposed Mock Test Series for Accenture & HCL (Offline). (b) The various details e.g. Test dates, doubt sessions etc. were discussed. (c) Mr. Prashant Agrawal presented the flow for conducting Mock Test in detail & well-received by the house.	

4.	**Result & Backlog Status**	(a) Registrar presented the result & backlog status of 2023 Batch to the house. (b) He informed that result of back paper is still not announced by the University due to which placement is getting hampered. (c) Joint Director said that he will personally meet University Officials & request them to clear the pending results soon. Registrar to provide the details. (d) HoD ECE suggested that Back Paper Exams of students (**who get Back Paper in University Examinations**) can be conducted as we are conducting CT/PUE. After deliberations, it was decided that a policy to be framed under the guidance of Joint Director. Examination system of various Autonomous Institutions can be examined for the purpose.	**Para 4(c) Registrar** **Para 4(d) JD / Dean A**
5.	**Registration of students for Session 2023-24**	(a) Dean A expressed the concern of late registration by students in Session 2023-24 due to various problems. (b) Director suggested HoDs should examine registration process of renowned Universities to take good practices so that these can be implemented in our system.	**Para 5(b) HoDs**
6.	**Selection of NPTEL Course as per AKTU Syllabus**	(a) A discussion was held regarding selection of NPTEL course as per AKTU Syllabus. (b) It was decided that departments need to develop a system that students should select their NPTEL course at the beginning of each semester. HoDs to ensure.	**Para 6(b) HoDs**
7.	**Preparation of Subject Handout by each faculty member**	(a) Dean A suggested every faculty should prepare their subject handout & should present to students in the first class itself. (b) All the house agreed unanimously on this. HoDs to ensure its compliance.	**Para 7(b) HoDs**
8.	**Mid Semester Result Analysis and Planning Corrective Measures**	(a) Dean A informed that all departments are not doing Mid Semester Result Analysis regularly. Joint Director emphasized this practice should be followed by every department. HoDs to ensure. (b) Director also instructed that the result of this Academic Year is not satisfactory at all. All Heads should take the ownership & strictly pass the instructions to concerned faculty members to do necessary actions for the improvement. (c) Joint Director instructed that the faculty exchange from one department to other to teach their departmental subject will not be done from now onwards. After the brainstorming session, it was decided that **1-2 faculty members of computing branches will be permanently designated to teach computer subjects to core branches.** (d) Head SDFS to check the modalities with Dr. H.S. Guruprasad & other dignitaries of Autonomous Institutions regarding the rules & regulations for the same.	**Para 8 (a), (b) HoDs** **Para 8(d) Head SDFS**

9.	**Preparation & Submission of Question Paper for CT/PUE**	(a) It was discussed that setting up of Question Papers & Assessments for CT/PUE should be made well in advance at the beginning of the semester. It will improve the teaching-learning process. All the HoDs given their consent for the same.	
10.	**Improving effectiveness of Teaching Learning Process**	(a) Director directed all Deans & HoDs to personally look after the ways to improve effectiveness of Teaching-Learning process. (b) Faculty members should be motivated for attending training programs frequently for upgrading themselves. HoDs to ensure action.	**Para 10 (a), (b) HoDs**
11.	**Utilization of Coding Platforms**	(a) A brainstorming session was held on the usage & utilization of HackerRank, Code Chef, Code Tantra platforms. (b) Director instructed HoD IT & HoD CSE (AI & AIML) to submit a detailed report for final decision making for finalization w.r.t. KIET students.	**Para 11(b) HoD IT, HoD CSE(AI & AIML)**
12.	**Closing Remarks**	(a) Smart India Hackathon (SIH-2023) dates announced. Deam IEC requested HoDs to provide necessary support for motivating students for active participation. (b) Director said we assume that Autonomy status will be declared soon. All departmental BoS must be ready. Dean A & Dean B.Tech 1st year to prepare a detailed proposal & it will be presented to him in coming week.	**Para 12(b) Dean A, Dean 1st year**

The meeting concluded at 1:15 pm with a note of thanks by Director.

Dr. (Col) A Garg
Director

Distribution: All concerned

Participants: Deans, HoDs, Mr. Arvind Kumar Sharma (Head - CRPC), Mr. Varun Suryavanshy (Addl. Head – IIPC), Dr. Ajay Singh Verma (Assoc. Head – IIPC), Dr. Vipin Kumar (Addl. Head – SDFS), Mr. Prashant Agrawal (Addl. Head – CCIP)

Absent: Dr. Manoj Goel (Joint Director), Dr. Shailendra K. Tiwary (Dean B.Tech 1st year & AS), Dr. C.M. Batra (HoD AS), Dr. Ajay K. Shrivastava (Head – SDFS)

Chair: Dr. A Garg, Director

S.No	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remarks & Few updates**	Director welcomed all members to the Sep'23 month meeting of Academic Council. **Few important updates:** (a) Big turn up in Admissions - Congratulations to the entire team of Admission Cell & Registrar (b) Dean SW and Team – Great Job for handling Student's issues 24*7 (c) Autonomous Status – We are likely to get the approval soon but will be implementing from next Academic Session (d) Turnitin, Coding Platforms etc. – All the committees have done full justice. (e) Institute Clubs & Centre of Excellences Activities should be regularly updated by the HoDs. (f) Institute level responsibilities are also the departmental function. HoDs to ensure that all the faculty should execute the same in a smooth manner. (g) **Outstanding Institution Award** by **NITTTR, Chandigarh** for having been adjudged as one of the **Outstanding Engineering Colleges in the Northern Region for the year 2022-23** (7 Sep'23) (h) **Certificate of Appreciation** for having been adjudged as one of The **Best Performing NDLI Clubs in Uttar Pradesh** by NDLI (National Digital Library of India) Club (14 Sep'23) (i) Dr. Brijesh Singh, EN- Acceptance of R&D project proposal IIT (ISM) Dhanbad, Jharkhand Renewable Energy Development Agency (JREDA), Ranchi project (collaborative project) – INR 48 lakhs. *Well done!!* (j) ADAM Centre – Increase in 5 seats from this session. *Congratulations!!* (k) Executive UFM committee is formed by COE. (l) Lapses Committee - Violation of Code of Conduct – Examination related responsibilities, received suggestions from stakeholders sent to COE. (m) **Office Orders** - Re-Constitution of Knowledge Resource Centre (Library) Advisory Committee, Re-Constitution of Internal Quality Assurance Cell (IQAC), Re-Structuring of Skill Development & Finishing School (n) **Upcoming Events** - Student Induction Program (for new Batch of 1st year) from 29th Sep to 20th Oct., Alumni Meet-2023 (Mumbai Chapter), International Education Awareness Week (IEAW-2023) Chapter 4, scheduled from 3rd – 6th Oct'23 (o) Three KIET faculty members **Dr. Vipin Kumar (AS), Dr. Varun Gupta (EN) & Dr. Vinay Kumar (KSOP)** have been recognized	**Para 1(e), (f) HoDs**

		& felicitated by AKTU with the 'Best Teacher Award' on the occasion of Teacher's Day (5 Sep'23) at AKTU Campus, Lucknow.	
		(p) Dr. Shivani Agarwal (KSOM) was invited to the Fourth International Conference on Research in Management &Technovation 2023 (ICRMAT 2023) organized by Hanoi University of Industry and Academy of Finance, Vietnam (5 Sep'23)	
		(q) Mr. Sumit Kumar (B.Tech- ME, 2014 Batch) was a part of the Team of Scientists for the **'Chandrayan 3'** mission.	
		(r) Mrs. Divya Aditya Gupta, a KIET-MBA Alumna (2012-14 Batch) achieved **73rd Rank in PCS (J)**	
		(s) A team of three students from SAE-KIET emerged victorious in the **SAENIS TTTMS Student Case Study** competition 2023 held in Jaipur and secured a prize of Rs. 70,000 (23 Sep'23)	
		(t) Director read out details w.r.t. **faculty & student's achievement & major events** (list attached) that have been organized by different departments since last ACM. Appreciated team for their continued efforts.	
2.	**Placement Updates by Head CRPC**	(a) Head CRPC updated about the current placement status of 2023 Batch.	
		(b) Director appreciated the excellent placements for 2023 ensured by the Team CRPC. This was achieved in spite of the turbulent times.	
		(c) **B.Tech- 92.85%, MCA– 81.82%, MBA- 91.33%, B.Pharm- 94.52%, M.Pharm- 89.19%.** The overall placement is **91.53%.**	
		(d) M.Tech placement status has improved **(58.33%)** as compared to last month status **(7.14%).**	**Para 2(e)** Head CRPC/ HoDs CSE/ ME/MCA/ MBA/KSOP
		(e) Director emphasized that average package of M.Tech, MBA & MCA & Pharmacy students' needs to be improved. Concerned HoDs & Head CRPC to identify the gaps for betterment.	
3.	**Internship report/ updates by Addl. Head IIPC**	(a) Addl. Head IIPC presented Internship Summary of B.Tech 1st & 2nd year.	
		(b) Total internships in B.Tech 1st year are **1440** & in B.Tech 2nd year are **1399.**	
		(c) Director appreciated the significant increase in internships as compared to last year & extended Best Wishes to Team IIPC.	
4.	**Minor specialization & Minor degree / Presentation by Addl. Head SDFS**	(a) Addl. Head SDFS presented ppt regarding Minor Specialization.	
		(b) LinkedIn Learning licenses – Total **2602** activated out of **3999.**	
		(c) Department-wise course completion report including faculty & students were also briefed.	
		(d) Director directed Addl. Head SDFS & Addl. Head CCIP to submit a detailed report regarding utilization of Minor Specialization courses.	**Para 4(d)** Addl. Head SDFS / Addl. Head CCIP
		(e) It was also discussed that status of **Technical Clubs & Centre of Excellences** are not being updated regularly by designated SPOCs (except few departments) despite repeated reminders.	
		(f) Director stated it should be updated on a regular basis by SPOCs. All HoDs to ensure its compliance.	**Para 4(f)** HoDs

5.	**Honors degree as per Autonomous – Implementation in current system / Presentation by HoD CSE**	(a) HoD CSE presented a detailed ppt covering various details of Honors degree as per Autonomous – Implementation in current system. (b) Director suggested HoD CSE to meet the channel partners in the coming week to freeze the details. (c) The proposal to start these degrees in full or part time from this Academic Session were agreed by the house.	**Para 5(c)** **HoD CSE**
6.	**Policy for Back Papers – Presentation by Dean A**	(a) Dean A presented a ppt regarding Policy for back papers. (b) It was mentioned that 1100+ students having carry over papers from 2018 to 2021. A policy is needed to enhance their performance. (c) Policy details (issued in Nov 2022) were also displayed. (d) Suggested points were discussed in detail to reduce the backlogs. HoD MBA suggested some senior students may teach the students who are having backlogs. It will enhance peer-to-peer learning environment. (e) Views of house were taken into consideration to make a concrete solution. Dean A to finalize the policy after examining all the suggestions.	**Para 6(e)** **Dean A**
7.	**Closing Remarks / Points of Concern**	(a) Continuous late comings by students & faculty members are being observed in the morning which is hampering the classes & is a clear negligence to institute policies. (b) It is proposed that Punching timings can be revised 10 minutes early **(till 8:50 am)** & grace period of 10 minutes can be given up to 9:00 am. More deliberation on this suggestion would be done and appropriate decision on the same will be communicated in due course of time.	

The meeting concluded at 1:15 pm with a note of thanks by Director.

Dr. (Col) A Garg
Director

Distribution: All concerned

			Events Held since ACM (Aug'23)
1	ME	24 Aug'23	Visit to Delhi Machine Tool Expo-2023, Pragati Maidan, New Delhi organized for final year students
2	AEC / KAA	26 Aug'23	Esteemed Executive Members of KIET Alumni Association (KAA) Mr. Shivam Shukla (President, KAA) and Mr. Vinay Kureel (Joint Secretary, Overseas) visited KIET
3	Team Uddeshhya	27 Aug'23	Two units of blood were successfully donated at Kailash Hospital, Meerut by our students Mr. Lokendra Singh (ECE 4th year)& Mr. Navansh Khandelwal (CSE 4th year)
4	KSOM	28 Aug'23	The Finance Club of KSOM (The Rupiya) organized an exclusive session for the MBA students of Batch 2023-25 on the topic **'Stock Market Awareness'** conducted under the guidance of Dr. Prateek Gupta
5	KIET	29 Aug'23	Participated in the **4th Edition** of **CII NR Edu Summit 2023** at EROS Hotel, Nehru Place, Delhi to gain valuable insights into the evolving landscape of education at the event
6	MCA / SDFS	4 Sep'23	Industrial visit at **Coding Ninja, Gurugram**
7	KSOM	4 Sep'23	The HR Club of KSOM organized an exclusive session for MBA Batch (2023-25) related to **'HR Knowledge'**
8	HR	5 Sep'23	Teacher's Day Celebration. Faculty felicitated withn CV Raman & Best Ph.D Superviser Award, session 2022-23
9	KSOM	8 Sep'23	The HR Club of KSOM organized an exclusive session for MBA Batch (2023-25) titled **'QUIZ and GD'**
10	KSOM	11 Sep'23	The General Management Cluborganized an session for MBA Batch (2023-25) related to a storytelling event named the **'Plot Twist Challenge'**
11	KSOM	13 Sep'23	The General Management Club of KSOM organized an exclusive session for MBA Batch (2023-25) focused on accuracy, brand awareness, and communication skills titled **'Dice Breaker'**
12	PR&IR	13 Sep'23	Department of PR&IR in association with IDP India Education Pvt. Ltd., organized a **Career Counseling & Education Fair** to discuss study & career opportunities in USA, UK, Australia, Ireland, NZ& Canada
13	ME	13 Sep'23	Placement Drive was organized in collaboration with Hero MotoCorp Limited (HMCL) & Automotive Skill Development Council (ASDC) aimed at providing employment opportunities to students of the Skill Development Center operating under **Sankalp Jeevika** scheme
14	KSOP	15 Sep'23	Student-Alumni Interaction on **'Career Opportunities and Pharma Industry Skills'** featuring Ms. Anchal Arora, KSOP alumna, working at Sandoz-Novartis, Hyderabad
15	EN	15 Sep'23	Students from EN Department explored Green Hydrogen at GH2 India (Exhibition and Conference) in Greater Noida
16	CE	15 Sep'23	**Engineer's Day** celebrated on the theme 'Engineering a Resilient Future: Building Stronger, Smarter, Safer' in collaboration with the IEI,Gzb chp.
17	EN	16 Sep'23	Guest Lecture on the topic **'Green Hydrogen'** under Green Energy Conclave 2023. **Speaker:** Mr. Gerd J. Lamers, Executive Director, Lili Navitas, Germany

18	ME	17 Sep'23	Vishwakarma Puja
19	EN	19 Sep'23	Expert Lecture by Mr. Nirlep Singh Rai, Former CMD of NFL and Chairman of RFCL
20	TBI-KIET	21 -25 Sep'23	KIET participated in the **UP International Trade Show 2023** at the India Expo Centre & Mart, Greater Noida to showcase its capacity to support innovation and the startup ecosystem of Uttar Pradesh
21	Office of Dean IEC	22 -23 Sep'23	Internal Hackathon for **Smart India Hackathon 2023 (SIH-2023)** was conducted. Total 35 teams (the best in both software and hardware categories from KIET) have been selected to compete in the Grand Finale
22	KSOP	23 Sep'23	**World Pharmacists Day-2023** celebration on the theme 'Pharmacists Strengthening Health Systems – AngdaanMahadaan'
23	NSS-KIET	25 Sep'23	NSS Day celebration
24	ICC Cell	25 Sep'23	Seminar on **'Lifestyle and Cancer Prevention'** **Speakers: D**r.**MadhuGupta**, Senior Consultant in Gynae & Obstetrics at Navjeevan Nursing Home, Ghaziabad & **Dr**. **AnjanaSabharwal**, Consultant Obstetrics and Gynecologist at Prime Hospital, Ghaziabad
25	IT	26 Sep'23	**'Project Exhibition'** by Team Innogeeks
26	SW	26 Sep'23	Students participated in G20 University Connect event at Delhi.

Minutes of Academic Council Meeting held on 31 Oct'23 (Tue) at 1:00 pm
Meeting Hall - Director's Office

Participants: Joint Director, Additional Director, Deans, HoDs, Mr. Arvind Kumar Sharma (Head - CRPC), Ms. Puja Rohatgi, Addl. HoD HS

Absent: Dr. C.M. Batra (HoD AS), Mr. Komal Mehrotra (HoD HS)

Chair: Dr. A Garg, Director

S.No	Agenda	Points of Discussion / Decision Taken	Action by

1.	**Opening Remarks & Few updates**	Director welcomed all members to the Oct'23 month meeting of Academic Council.
		
		Few important updates:
		
		(a) National workshop on the theme 'Implementation of National Education Policy 2020 in Technical Education: Challenges and Solutions' in collaboration with **AICTE & Shiksha Sanskriti Utthan Nyas, New Delhi** is scheduled on 9 Nov'23 at KIET campus which is a prestigious opportunity for us. All HoDs must ensure active participation from faculty & students of their respective departments.
		(b) Joint Director welcomed Additional Director for joining the Academic Council Meeting for the first time.
		(c) *Congratulations* to the University Rank Holders in the 2022-23:
		  ▪ B.Tech -14 Ranks (i.e. CSE-4, IT-5, EN-3, ME-2), MBA-1 MCA- 1 & B. Pharm -2
		  ▪ 6 Medals - 2 Gold (CSE & IT), 2 Silver (IT & MCA) & 2 Bronze (IT & EN)
		(d) TBI-KIET selected as **Partner Incubator** of iDEX-DIO, Ministry of Defence. Only 9 incubators have been selected in India, and KIET is honoured to be among them (4 Oct'23)
		(e) KIET Silver Jubilee Celebrations & Degree Distribution Ceremony successfully held (1 Nov'23).
		(f) Cyber Peace Centre (COE) launched monthly Cyber Security magazine 'CYBER कवच'(2 Nov'23).
		(g) Student Induction Program (SIP-2023) for 1st year students successfully held.
		(h) MoUs signed with Nokia (11 Oct'23) and Spanda 3D (13 Oct'23) - EC department.
		(i) Fresher's Party (Frescos-2023) was organized successfully by B.Tech 1st year, KSOP, MBA & MCA.
		(j) **Office Orders issued since last ACM** - Re-Organisation of Student's Club- Graduate Pharmacy Aptitude Test, Constitution of Institute Level Moderation Committee, Re-Organisation of Students Club 'TechEdventure' for Virtual Lab Development, Restructured Team - Office of Dean (Academics)
		(k) Ms. Vidhu Saxena (KSOP) was invited for a Panel Discussion on Network 10 News Channel where she had quite enriching conversation on Women Empowerment telecasted on 20 Oct'23.
		(l) Dr. Parvin Kumar Kaushik (ECE) delivered an Expert Session on 'Emerging Trends in Wireless Communication & Space Technologies' at Galgotias College of Engineering & Technology, Greater Noida (U.P.) during World Space Week on 13 Oct'23.
			Para 1(a) HoDs

		(m) Students of KIET have done very well in **Zonal Fest** organized in **RKGIT** Ghaziabad. *Congratulations!!* (n) CII Skill Will Lead Event – 4 student teams of KIET won prizes worth Rs. 62000/- (o) MBA final year students Ms. Trisha, Mr. Atishay, Mr. Rahul, Mr. Ankit and Mr. Shagun showcased their intellectual prowess on a global platform at the Uzbekistan International Conference focusing on 'Innovation and Entrepreneurship' on 4 Oct'23. (p) KIET alumnus Mr. Shubham Gupta (B.Tech ME, 2009-13 Batch) appointed as Deputy Director, ESIC, Ministry of Labour and Employment, through UPSC and he has secured the 5th All-India rank. (5 Oct'23) (q) KIET alumnus Mr. Shivam Rai (B.Tech ME, 2014-18 Batch) promoted to the position of Senior Section Engineer in Northern Railway Locomotive Workshop. Until now, he has been employed as a Junior Engineer in the Indian Railway. (5 Oct'23) (r) E-Sports Team of KIET (Ayushmann Rawat, Madhav Ojha, Mhatav Sugan, Aditya Yadav & Abhinav Singh) secured **First Position** in the Rendezvous Fest, IIT Delhi. (7 Oct'23) (s) Director read out details w.r.t. **faculty & student's achievement & major events** (list attached) that have been organized by different departments since last ACM. Appreciated team for their continued efforts.	
2.	**Placement Updates by Head CRPC**	(a) Head CRPC presented the placement synopsis of 2023 Batch. (b) **B.Tech- 92.85%, M.Tech- 58.33%, MCA– 81.82%, MBA- 91.33%, B.Pharm- 97.26%, M.Pharm- 91.89%.** The overall placement is **91.53%.** (c) Highest package is **48.89 LPA** & Average package is **6.51 LPA.** The highest package achieved by 2024 Batch is **60 LPA** as on date. (d) Joint Director suggested that there should be clarity of unplaced students whether they are going for higher studies or they are not interested for placements. (e) It was also discussed that after completion of each Academic Year, a closing report should be put up by HoDs regarding result data to clear the status of unplaced students. Department-wise data can be taken from Registrar Office.	**Para 2(e)** **Head CRPC in consultation with HoDs**
3.	**Result Analysis – Presentation by HoDs**	(a) Result Analysis of the respective departments was presented by respective HoDs. (b) Good practices adopted by different departments were shared, which was well appreciated by the house. Action Taken details to fill the gaps were also discussed. (c) Joint Director suggested HoDs to compare our student's result with **University External Average Marks** in order to gain more clarity. (d) Additional Director suggested all departmental HoDs should use one **standard format** for result comparison. Data will be presented in a more refined way thereafter & will be easy to analyse. Dean A to issue the same.	**Para 3(c)** **HoDs** **Para 3(d)** **Dean A / HoDs**

4.	**Discussion - Additional Responsibilities of Faculty members teaching in B.Tech 1st year**	(a) Dean B.Tech 1st year informed that total **73 faculty members** assigned to teach the **total 1870 students** of B.Tech 1st year maintain FSR of **1:24.9** which is just round the corner mandated by AICTE **(1:25)** (b) There are large number of faculty concerns over various issues which were discussed in detail. (c) After an extended discussion, it was decided that 1st year faculty members (other than Applied Sciences) will not be involved in their departmental load & will be solely responsible for B.Tech 1st year duties assigned to them. Dean B.Tech 1st year & HoDs to ensure compliance. (d) Joint Director directed that assessment of 1st year faculty members will be reviewed after every semester.	**Para 4(c), (d) Dean 1st year / HoDs**
5.	**Carry Over details & Registration of Students by departments**	(a) Summary of Carry over & pre-registration by various departments were presented. (b) Joint Director asked Dean ITS to design an ERP system for pre-registration form which is to be submitted by students at starting of every semester.	**Para 5(b) Dean ITS**
6.	**Additional list of experiments other than AKTU**	(a) Department-wise data regarding Additional list of experiments other than AKTU was presented. (b) Additional Director suggested that no. of these experiments should be fixed by every department. Also, before finalizing these, detailed research of practices adopted by other premier institutes in this regard can also be done. Dean A to ensure.	**Para 6(b) Dean A**
7.	**Closing Remarks**	(a) **Innotech-2023** is coming in the month of December. Department-wise project presentation will be done very soon. Joint Director emphasized that projects must be unique & should not be similar with each other. HoDs to ensure. (b) Additional Director suggested that **Cyber Kavach** newsletter should be edited & designed more diligently. HoD CSIT & HoD MCA to see for compliance. (c) Additional Director also suggested all HoDs to further progress for some more value additions for the benefit of KIET.	**Para 7(a) HoDs & Head SDFS** **Para 7(b) HoDs CSIT & MCA**

The meeting concluded at 5:00 pm with a note of thanks by Joint Director.

Dr. Anil K. Ahlawat
Director-In-Charge

Distribution: All concerned

Minutes of Academic Council Meeting held on 29 Nov'23 (Thu) at 2 pm
Meeting Hall – Director Office

Participants: Joint Director, Additional Director, Dean A, Principal KSOP, All HoDs, Dr. C.M Batra & Dr. Rashid Ali (Group HoDs - First year), Dr. Vikas Goel, Addl. HoD-IT & Mr. Arvind Kumar Sharma (Head- CRPC)

Absent/Leave: Dr. Adesh Pandey, HoD IT (On leave)

Chair: Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remarks & Few updates**	Director-In-Charge welcomed all members to the Nov'23 month meeting of Academic Council. He resumed the meeting giving an outline of day's important deliberation points & shared the following important update for information of House. (a) UGC has conferred the Autonomous status to KIET w.e.f A.Y 2024-25 vide its letter dated 13 Nov'23. Congratulations!! Joint Director & Additional Director also congratulated Team@KIET for getting the Autonomous status.	-
2.	**Placement Updates by Head CRPC (Batch 2024)**	(a) Head CRPC presented the placement statistics of 2024 Batch-Branch wise number of placed students/ number of companies/ offers etc. He also talked about prevailing scenario/placement opportunities/challenges and shared his concern w.r.t. expected numbers to be placed by Dec'23 end and the needed support from HoDs/ DPCs to achieve the said target. (b) Aptitude, Soft Skill, company specific skill set training (need based)/ dedicated placement preparation slots for 7th & 8th semester students - To be focused on. HoDs to note. HoD HS & Team to facilitate/ accommodate the training needs as & when raised by the concerned dept. DPCs to be activated. HoDs to personally intervene and ensure the performance of students in the offered opportunities are optimal/Do talk to the students pre/post drive/results, for gaps (if any)/ address. Every placement opportunity is important for us and needs to be taken care for the benefit of our students. (c) Aptitude classes - Assessment regarding students have a concern. HoD HS to examine/speak to the faculty concerned whether the assessment is being done/feedback shared with students/address the related issues. (d) JD opined that Institute is open for facilitating the students training by external resources as well, if needed.	**Para 2 (a,b) HoDs** **Para 2 (b,c) HoD-HS**
3.	**Plan of engagement of second year students after PUE -1 by departments – A discussion**	(a) HoDs briefly shared about their departmental plan for engaging second year students to include lab practice sessions/ revision classes/ competitive events/workshop based on labs/project/ exposure to varied equipment/lab instrument for hands on experience/ boot camps/ practice of GATE questions/conduct of peer-to-peer learning classes /focus on gradual learners/facilitate skill set training/volunteer participation of students in multidisciplinary projects/activities etc. (b) Additional Director opined that students be given/asked to practice the unsolved exercises of standard books. In addition, conduct of lab/experiments should be a real value addition/ meaningful. Faculty to be advised accordingly. HoDs to note for n/a.	**Para 3 (b) HoDs**

4.	**Effective engagement of first year students by respective dept. – Presentation by HoDs**	(a) HoDs presented their departmental plans for engaging first year students. The following have been emphasized, for the departments to ensure :- ▪ All the efforts should yield a productive learning outcome. ▪ Specific skill set training/identified domains can be planned viz. C programming as suggested by Dr. C.M Batra, HoD Group-1, First year (AS)/ any other skill set/emerging technology. ▪ Student's attendance to be monitored & posted on portal on regular basis. Non-reporting students - details to be shared with Dean-B.Tech First year for information/ necessary action. ▪ IT department to reframe its engagement plan as advised. ▪ ECE departmental plan was appreciated. ▪ Awareness sessions to be kept less, instead focus on productive sessions/ practical training etc. leading to enhanced learning.	**Para 4 (a)** **HoDs**
5.	**Planning for Gradual Learners (III & IV year) A discussion**	(a) All departments to ensure that gradual learners be proactively identified/ given due focus/ their performance be tracked/ monitored/should be guided/mentored appropriately so that they score good marks/ do not get any back. Subject teachers to be advised accordingly.	**Para 5 (a)** **HoDs**
6.	**NBA Pre-qualifier status of CS and CSIT dept**	(a) NBA-Pre-qualifier is ready as shared by HoDs CS & CSIT. (b) The query raised by HoD CS was appropriately addressed. (c) HoDs - CS & CSIT to finalize it in consultation with Dean A/ freeze the date of its submission at the earliest possible so as to initiate the payment process on time. (d) Dean A opined that SAR should be submitted by the end of Dec'23/first week of Jan'24. Concerned HoDs to note for necessary action/ plan accordingly.	**Para 6 (c,d)** **HoDs CS &** **CSIT** **Dean A**
7.	**Progress towards Autonomous Institute from A.Y 2024-25 A discussion**	(a) Curriculum/Syllabus - It has been decided to schedule a presentation w.r.t. Scheme of all years and detailed syllabus presentation (First/Second year) by respective departments during the PUE-1 week. HoDs to prepare accordingly. Dean A to note/ plan & issue the notification to all concerned. (b) Joint Director opined that for examination process: evaluation/assessment - we shall initially outsource. Two vendors have been identified for S/W demo/ finalize in due course of time. Later, shall explore feasibility for In-House development by ERP team. The House was in concurrence of the same.	**Para 7 (a)** **Dean A** **HoDs** **concerned** **Para 7 (b)** **Dean ITS**
8.	**Innotech 2023 -Progress**	(a) HoD CS designated a student & faculty coordinator, to present the whole process adopted viz. planning/execution/progress (InnoTech) for information of the House. Appreciated by House! (b) Octonorm requirement/any other requirements - Be freezed/ initiated as discussed for further process. HoD CS for n/a. (c) HoDs to see/ ensure that the displayed projects during the departmental exhibition should be unique & theme based. (d) Department level presentation have been re-scheduled for 1st & 5th Dec'23 as updated by HoD CS. (e) HoDs have been requested to visit project exhibition as scheduled by different departments for it will motivate students.	**Para 8 (b)** **HoD CS** **Para 8 (c,e)** **HoDs**

9.	**Others**	Additional Director shared the following for information/necessary action by all concerned :- (a) UGC notification w.r.t. Professor of Practice regarding was briefed. Institute registration has already been done. HoDs to send their requirements (if any) to the Office of Additional Director by 10th Dec'23. (b) Faculty requirements (Session 2024-25) - Departments to work out/assess the need/ send their requirements (if any) to HR to examine (by Mar'24), so that recruitment process be initiated proactively. (c) Conferences - Can be organized jointly (In-House)/ in collaboration with other Institutes/Universities of repute (in NIRF top 50) to get more exposure/ enhanced visibility. (d) Research Journal of KIET reg. - We can explore the possibility. Dean R & D to discuss with Additional Director. (e) Centres of Excellence - Visibility @ Institute website should be at a prominent place. Dean ITS to take a note of the same for n/a.	**Para 9 (a,b,c) HoDs** **Para 9 (d) Dean R&D** **Para 9 (e) Dean ITS/ Mr. Shashank**

The meeting concluded at 5:00 pm with a note of thanks.

Dr. Anil K. Ahlawat
Director-In-Charge

01/12/2023

Distribution: All concerned

Participants: Joint Director, Additional Director, Dean A, Dean-SW, Dean-IEC, Principal-KSOP, All HoDs, Dr. Yaduvir Singh, Addl. HoD-EN & Dr. Ranchay Bhateja (Addl. HoD-MBA), Mr. Arvind K Sharma (Head- CRPC), Dr. Sangeeta Arora (Asst. Dean-QA), Dr. Parita (Asst. Dean A) & Prof. Garima (Asst. Dean A).
On Leave: Dr. Neeraj Gupta, HoD EN & Dr. Binkey Srivastava, HoD MBA.
Chair: Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	**Opening Remarks & Few updates**	Director-In-Charge welcomed all members to the Dec'23 month meeting of Academic Council. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House. (a) Director-In-Charge, Dean-ITS & Registrar attended 21st University Convocation held on 26 Dec'23 at Lucknow wherein our 22 rank holders (in Top 10) session 2022-23 including 3 Gold, 03 Bronze & 4 Silver Medalists have been felicitated. Also, 04 faculty members got their Ph.D degree awarded. Congratulations!! (b) KIET team felicitated 10 medalists in presence of their parents as per the past practice which was very well received by students & parents. They have appreciated KIET-Management for this wonderful practice. Very well coordinated by Registrar. (c) MoU/Academic Collaboration with Darbhanga College of Engineering, Darbhanga - KIET as Mentor Institution (29 Dec'23). (d) 02 projects (ME & ECE final year students' project) selected for grant (INR 20,000/- each) under CST UP Engineering Project Grant Scheme 2023-24. Congratulations!! Students' team & faculty guides. However, JD showed his concern w.r.t. nil selection from computing branches. Concerned HoDs to review/ find out the probable reasons. Let's ensure good projects should be applied. HoDs to note. (e) MoU with MNNIT, Allahabad (6 Dec'23)- Dean R&D & team. (f) Launch of 'Robotics and Automation Club' ECE dept. (29 Nov'23) (g) Reminiscence-2023 (KIET Annual Alumni Meet) & official launch of KAA website on 23 Dec'23. 240+ Alumni attended. Congratulations! Head AEC & Team. (h) INNOTECH-23 (Institute level) - Very Well Organized by HoD CS & Team (8 Dec'23). Theme: Sustainable Social Impact Solutions. (i) Director-In-Charge read out few achievements by our students/faculty, events organized by departments since last ACM (details attached). Complimented team for the wonderful conduct of all events. Additional Director & Joint Director also congratulated & acknowledged Team efforts. (j) Joint Director shared his concern regarding student discipline in campus/ related issues and urged that we need to work as a team to address it. HoDs to talk to their faculty during departmental meeting/brief them the issues and for requisite action. (k) LinkedIn Subscription - Head SDFS/ HoDs to see how best we can utilize/ Students should be encouraged to use it effectively. Further, Head-SDFS shared about least usage of Talent Insight platform for whatsoever reasons. He added that any dept. can approach Head	**Para 1 (d,j,k,l) HoDs**

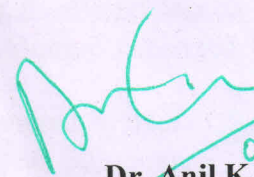|			
		SDFS for login details (single login) to use this platform. (l) JD shared about Block chain based document/ Certificates Issuing has been implemented so hard copy of certificates be discouraged. Let's implement distribution of digital certificates only as decided.	
2.	**Placement Updates by Head CRPC (Batch 2024)**	(a) Head CRPC presented the placement statistics of 2024 Batch- Branch wise number of placed students/ number of companies / offers as on date/ students to be placed in next 03 months/ exam challenge etc. He also shared about TCS Code Vita result (57 selected for interview). (b) It is reiterated that DPCs to be active at dept. level for achieving good placement %. Every single opportunity needs to be taken care.	**Para 2 (b) HoDs**
3.	**Review- progress on previous decisions (ACM held on 29 Nov'23)**	(a) Departments have shared the compliance report of Nov'23 month excepting two departments. (b) Director-In-Charge suggested HoDs/concerned to follow this practice of sending compliance report (ACM) every month. (c) JD suggested that any major decision/ action points of such meeting - compliance be presented by concerned in the subsequent meeting.	**Para 3 (b,c) HoDs**

4.	**Students' achievements (Felicitation) - A discussion**	(a) Dean SW briefed about the existing process /policy w.r.t. students felicitation event 'Tea with Director'.
		(b) Joint Director invited suggestion of the House w.r.t renaming of the said event/ its frequency/conduct at dept. or central level etc. A brainstorming session on same was held and following has been decided in consensus of the House:-
		  ▪ The event has been renamed as 'Star Achievers of the Month'.
		  ▪ It will be held at central level and will be coordinated by Dean SW office as per past practice, will be organized on monthly basis in presence of all leads.
		  ▪ Dean SW to circulate the related policy doc/broad guidelines for information of students/ HoDs once again.
			Para 4 (b) Dean SW

5.	**Year 2023 - Innovation & StartUp Year - Major highlights by Dean IEC** **&** **Theme for Year 2024**	(a) Dean IEC presented last one year's progress report/ initiatives undertaken/ activities organized/ major achievements/ Outcomes etc. It is worth appreciating to know the outcome of the 'Innovation Day Challenge' initiative i.e. conversion of students ideas progressing towards StartUps. (b) House appreciated the progress. JD opined that innovative projects which get shortlisted/ selected for felicitation should further be mentored/ fully supported for commercialization/ StartUps if hold such potential. Additional Director has been requested to be the part of Ideas screening/selection team. Dean IEC to note. (c) Looking at the progress /outcome of 'Innovation & StartUp year 2023', it is further decided to continue with the same theme for year 2024. The objective is to further strengthen the IEC. House was in agreement of the same. Dean IEC & Addl. Director to note. Let's put directed efforts for desired outcomes. (d) Dean IEC/Concerned briefed/requested all departments to include IIC, SDG, Viksit Bharat/IQAC logo whenever any event is organized in their respective departments. Dean IEC to share the Header with Dean ITS for further instructions to ITS team/implementation.	**Para 5 (b,c) AD, Dean IEC, HoDs** **Para 5 (d) Dean IEC& Dean ITS**

6.	Absenteeism in internal examination (CTs/PUE) - Presentation by Dr. Parita Jain, Asst. Dean A	(a) Dr. Partia presented branch wise details of absentees/detainees (3rd & 4th year). The numbers are too high. (b) HoDs to look into the matter. We should try to minimize these counts considering its direct impact on the result. (c) Absentees (Exams) - Parents to be kept informed as per practice.	Para 6 HoDs
7.	Attendance improvement classes & Internal result analysis (3rd & 4th year) - Presentation by Prof. Garima Singh, Asst. Dean A	(a) The result analysis was presented/ observations have been shared by Asst. Dean A. (b) HoDs to review/verify marks on portal. It is reiterated that TA marks should be given on the defined criteria. Subject teachers be advised to take full ownership. (c) Students be advised to attend attendance improvement classes sincerely.	Para 7 HoDs
8.	AQAR - Data preparation/ compilation- Challenges & Grey Metrics for quality improvement -By Dr. Sangeeta Arora, Asst. Dean (QA)	(a) Dr. Sangeeta, Asst. Dean QA shared that AQAR for session 2022-23 was submitted in Nov'23. She presented the details w.r.t. AQAR-data preparation/compilation challenges & Grey metrics for quality improvement point wise viz. Add On courses should have BoS approval, Availability of Digital Certificates, extension activities, collaboration, professional membership, Staff training programs, IQAC – nomination of 02 external members etc. was covered in the presentation. (b) JD suggested that a separate meeting with all NAAC Coordinators be organised. Dr. Sangeeta to note. (c) Extension activities - Dr. Sangeeta to organize a meeting with Dean SW & Team to gain a clear understanding on this criteria and needed action plan. (d) Dr. Sangeeta to share the presented details/ PPT copy to all for reference and needed action. (e) Collaboration - Activity report to be signed by both parties. HoDs to note & find out the way to arrest this challenging issue/update in next meeting. (f) CSI Professional Membership by all faculty must be ensured. HoDs to note.	Para 8 (b,c,d) Dr. Sangeeta Para 8 (e,f) HoDs
9.	Autonomous - Committee formation - An update	(a) Dr. Sangeeta is working on the formation of different statutory committee/ others as per autonomous guidelines. For information of the House.	-

10.	Others	Director-In-Charge shared the following updates: (a) Centres of Excellence (Consolidated) tab positioning at a prominent place at website - Shall be done by Dr. Shashank. HoDs to go through the details for required updations once it is done. (b) e-SAR submission (CS/CSIT) - In progress. Target date -12 Jan'24. (c) NIRF 2024 Submission - Under submission. (d) GCM successfully held (9 Dec'23) - MoM already circulated. For information & needed action by all concerned. (e) Discard of Old Documents (Policy) - HoDs to ensure the policy is being implemented in letter & spirit.	Para 10 (a,d,e) HoDs Para 10 (b) HoDs CS &CSIT Para 10 (c) Dr. Parvin
		Additional Director shared the following points :- (a) 5 years departmental plan - HoDs to submit to Additional Director. (b) HR Policy, R&D Policy needs revision - HoDs to review the policies and submit your suggestions (if any) to the Office of Additional Director at the earliest possible. (c) IPR Cell – Request for HoDs support. Office of Addl. Director shall be issuing a mail to this effect.	(a,b) HoDs (c) Addl. Director
		Joint Director shared the following:- (a) KIET ERP towards commercialization - we can examine. Dean ITS to discuss separately. (b) Innotech projects that hold the potential for commercialization should be focused/ forwarded to Addl. Director /Dean IEC for review/further process. HoDs to note. Institute shall extend requisite support. (c) Chocolates preparation at KSOP for Diwali 2023- Appreciated efforts of Mr. Anuj & team. JD suggested that products developed at KSOP alongwith Business plan be submitted to Addl. Director/ Dean IEC for review/further process. Principal KSOP/ Prof. Anuj Pathak to note for n/a.	(a) Dean ITS (b) HoDs, AD/ Dean IEC (c) Principal KSOP/ Prof. Anuj AD/Dean IEC

The meeting concluded at 6 pm with a note of thanks by Director-In-Charge.

05Jan24

Dr. Anil K. Ahlawat
Director-In-Charge

Distribution: All concerned

Minutes of Academic Committee Meeting held on 23 Jan'24 at 1:30 pm
(Meeting Hall-Director Office)

Participants: Additional Director, Joint Director, Dean (A), Principal-KSOP, HoDs, Dr. Rashid Ali (AS), Mr. Raj Kumar, Addl. HoD (CS), Mr. Arvind K Sharma (Head-CRPC), Dr. Parita (Asst. Dean A), Dr. Preeti Chitkara, Head PR&IR, Mr. Rishi Malhotra, Head-HR.
On leave/Absent - Dr. Ajay K Shrivastava, HoD CS (On leave), Dr. C.M Batra (Scheduled class)
Chair- Dr. Anil K Ahlawat, Director-In-Charge

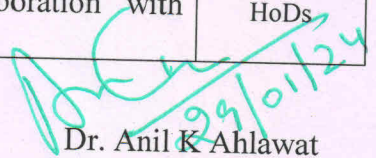| S. N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few updates	Director-In-Charge welcomed all members to the Jan'24 month meeting of Academic Committee. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House. (a) To establish a Supercomputing Centre of Excellence for Artificial Intelligence (AI) and Machine Learning (ML) equipped with NVIDIA DGX A100 - Proposal in progress. (b) TBI-KIET has received CSR grant of ₹28 lakhs from HDFC Bank under 'Parivartan' scheme (11 Jan'24). He further acknowledged & appreciated department efforts for meticulously organizing various events since last ACM.	-
2.	Placement Updates by Head CRPC (Batch 2024)	(a) Head CRPC presented the placement status as on date viz. offers, number of students placed, number of companies etc. (b) Joint Director stressed on importance of seizing every opportunity for placement in this challenging scenario and requested proactive intervention of HoDs to ensure active participation of students in offered opportunities/ to improve the conversion ratio. (c) Joint Director viewed that we need to identify those companies as well (out of 113) in which we have 'NO' selection. Head CRPC to note/discuss. (d) Addl. Director opined that industry-specific courses can significantly enhance placement prospects. HoDs may explore/identify/collaborate with such industries to run industry-specific courses for the benefit of our students.	**Para 2 (b,d)** HoDs **Para 2 (c)** Head CRPC
3.	Action Taken Report (ACM held on 29 Dec'23) - Summary	Director-In-Charge shared the following important action points/ related update by concerned:- (a) eSAR (CS & CSIT dept.) - Concerned departments have uploaded the details on portal/ready for data review meeting on 25 Jan'24 before final submission. (b) NIRF 2024 data submission on DCS portal - In progress. Shall be submitted before 31 Jan'24. (c) Five year departmental plan - Submitted by two departments only. Other HoDs to see for submission by 31st Jan'24 to the office of Addl. Director. (d) HR policies and R&D policies - Under review (e) Innotech 2023 list of potential projects for StartUp support - Awaited. Dr. Ajay, Convener-Innotech 2023 to forward the unique/potential projects for final screening/evaluation by Addl Director to assess the feasibility for StartUp support. HoDs to facilitate.	**Para3 (a)** HoDs CS, CSIT **Para3 (c,h)** HoDs **Para3 (e)** Head SD&FS HoDs Addl Director **Para3 (d)** Addl Director HoDs

		(f) Products developed at KSOP Herbal Centre - Business plan for chocolate preparation was submitted by KSOP to Addl. Director. Joint Director shall discuss with Addl. Director separately on the subject matter/modalities for further process.	**Para 3 (f)** AD, JD
		(g) KIET ERP- Proposal for its commercialization. Dean ITS to discuss separately with Joint Director.	**Para3 (g)** Dean ITS, JD
		(h) Compliance report of (Dec'23 ACM) has been received from all excepting three departments. It is reiterated that stated action points must be complied with/report should be forwarded well on time by all concerned.	
4.	Internal marks of 3rd and 4th year to be submitted to AKTU	(a) Dr. Parita Jain, Asst. Dean A presented the final summary department wise for view of HoDs. Ok from all except ME, EN & CE. Concerned HoDs to verify/ confirm to Office of Dean A/discuss separately.	**Para 4 (a)** HoDs ME, EN, CE
5.	Branch-wise Administrative control (First year-Fourth year) - A case study on 02 departments in even semester 2023-2024 - A discussion	(a) Joint Director briefly explained the existing academic system (i.e. first year - mixed branch sections)/ administrative control/ accountability etc.), and main thought behind the proposal i.e. Branch-wise administrative control (for implementation in autonomous set up) and invited House opinion. (b) JD also shared his concerns/observations in the current academic/administrative control process (first year), followed by deliberations/ HoDs viewpoints. It is reiterated that HoDs to take full control of their subjects offered in first year/its result/corrective measures etc. Dean First year, Group HoDs (First year) & their team shall facilitate. (c) 02 departments i.e. IT & EC have been identified to take the proposal as a pilot project in the forthcoming semester. Concerned HoDs to note. If everything goes well, shall be fully implemented w.e.f. A.Y 2024-25.	**Para 5 (b)** HoDs, Dean B.Tech First year & Group HoDs (AS) **Para 5(c)** HoDs IT, ECE
6.	Functioning of Departmental Research Committee (DRC) - A discussion	(a) Dean R&D briefly shared expected roles/ responsibilities of Departmental Research Committee (DRC) & the gaps that have been observed w.r.t. DRC functioning. (b) HoDs (being the Chairman of DRC) have been requested to hold regular meeting with their DRC with a predefined agenda so as to have a clear understanding of the ongoing research efforts/status/progress at departmental level. Faculty concerns/ suggestions (if any) should be brought to the notice/ be routed through Dean R&D. (c) JD shared his concern w.r.t. Faculty not opting KIET as Applicant. HoDs - Try to find out the probable reasons/share.	**Para 6 (b,c)** HoDs
7.	Updates on Autonomous progress	(a) Director-In-Charge shared about various statutory bodies that have been constituted as per autonomous guidelines and submitted to UGC. A copy of Departmental BoS structure (as revised) has been sent to HoDs for information. (b) A draft copy of Ordinance (excluding examination & syllabus) has also been sent by Office of Dean A to concerned stakeholders for their perusal/inputs.	**Para 7(b)** HoDs

8.	**Promotion of International opportunities/ International Internships/ Importance of Foreign languages – Presentation by Head PR&IR**	(a) Dr. Preeti, Head PR&IR gave an overview of PR&IR dept. activities/initiatives/success stories/ progression, IR dept. challenges/ gaps observed etc. and the requisite support from departments viz. creating awareness among students (importance of foreign languages, internships, study abroad, scholarship support), dept. support for incoming interns (domain specific posting on AISEC platform), dept. willingness for MoU with foreign Universities, inclusion of IR session during orientation, keeping IR in loop for all international activities organised at dept. level etc. (b) Head PR&IR to share the presentation copy for thorough understanding/perusal of HoDs. (c) Addl Director opined that a briefing session by Head PR&IR in the departments shall be organized for augmenting students awareness. Head PR&IR to coordinate. HoDs to facilitate/ extend requisite support.	**Pra 8 (b)** Head - PR&IR **Para8 (c)** HoDs, Head PR&IR
9.	**Review of progress of Adjunct faculty**	(a) Head HR shared that 18 Adjunct faculty have been appointed in the year 2022-23 by different departments. In year 2023-24, only two departments had initiated the request, that calls for a discussion/to understand the reasons thereof/ revision in policy guidelines, if need be. (b) He invited House feedback w.r.t. impact of these appointments in the overall functioning of the departments, success rate, challenges identified during implementation (if any)/ propose strategies to address these challenges etc. (c) HoDs have shared their concerns/views/feedback. It is understood that some flexibility in the policy guidelines (modalities of engagement/ monetary aspects/ appointing industry personnel to get counted in NBA etc.) may help in streamlining the appointment process without compromising quality. Head HR to put up the revised guidelines for discussion/ final decision. (d) AD is having database of few related profiles. He shall share with concerned HoDs for their screening/ recommendations.	**Para 9 (c)** Head HR **Para 9 (d)** Addl Director
10.	**Faculty requirement along withtheir specialization (A.Y 2024-25)**	(a) Head HR requested HoDs to assess faculty requirements for A.Y 2024-25 (i.e. **number alongwith specialization**/taking into account attrition as well) and forward to Head-HR so that process for faculty recruitment be initiated well in time.	**Para 10 (a)** HoDs Head HR
11.	**Others**	(a) Addl Director shared about GMA-Six Sigma project design. HoD ME shall examine and update Addl Director, if the said project can be undertaken by ME team/Dr. Sachin Rathore. (b) Addl Director suggested departments may think of organizing conferences (National/International) in collaboration with Institutes of repute.	**Para 11 (a)** HoD ME **Para 11 (b)** HoDs

The meeting concluded at 4:30 pm with a note of thanks by Director-In-Charge.

Dr. Anil K Ahlawat
Director-In-Charge

Distribution: All concerned

KIET Group of Institutions

			Events Held since last ACM held on 29 Dec'23
1	ME	26 – 30 Dec'23	Five-Day Faculty Development Program (In-house) on 'Basics of Python Programming' under Viksit Bharat@2047
2	KSOM	27 Dec'23	Case Club Quiz competition 'Quizzomania' held
3	HS	28 Dec'23	Enriching Session on crafting 'Self-Brochure' focusing on goal setting, skill building, and enhancing their professional profiles
4	KSOM	28 Dec'23	Guest Talk on 'Viksit Bharat@2027: Voice of Youth' focusing on Innovation and Entrepreneurship
5	NSS-KIET	28 Dec'23	NSS-KIET organized a Food Drive in collaboration with Radha Rani Mess with our volunteers in Raj Nagar Slum.
6	MCA	29-30 Dec'23	Scopus Indexed International Conference (Online) on Recent Advancements in Computing Technologies and Engineering (RACTE-2023) successfully organized.
7	KSOM	30 Dec'23	Completion of Financial Literacy Training Programme (2023-24) Module-1 on Investment and Financial Planning
8	KSOM	30 Dec'23	Faculty Awareness Program (In-house) on Outcome-Based Education (OBE) Practices and Sustainable Development Goals (SDGs)
9	KSOP	30 Dec'23	Mega Health Camp in collaboration with Fortis Hospital, Greater Noida
10	CS	30 Dec'23	Toppers Felicitation Program for Meritorious Students
11	HR Team	30 Dec'23 & 2 Jan'24	New Year Celebrations & Hawan - Pious beginning of New year 2024
12	KSOM	3 Jan'24	Business Quiz Event 'The Power of Employees and Manager' by the General Management Club
13	Team Uddeshhya	5 Jan'24 onwards	Cloth Collection Drive for underprivileged individuals who cannot afford basic winter clothing
14	Girls Hostel	7 Jan'24	'Hawan' was organized by Girls Hostel Management Committee
15	Cyber Peace Centre	8 – 9 Jan'24	Two Day workshop on 'Ethical Hacking' - The BREACHVERSE
16	HCC	10 Jan'24	Guest Lecture on 'Role of character building in Atmanirbhar Bharat' jointly organized by KIET & Shiksha Sanskriti Utthan Nyas
17	KSOM	10 Jan'24	In a ceremonial event, students from MBA 1st & 2nd Year were recognized and presented with badges for their exemplary roles as CRs and members of the Social Media Club and Alumni Club
18	CSE	12 Jan'24	Toppers Felicitation Program for Meritorious Students
19	SD&FS	12 Jan'24	Felicitation Program to commemorate the exceptional achievements of KIET students in Smart India Hackathon (SIH)-2023
20	KSOM	12 Jan'24	Guest Talk (In-house) on 'Implication of Holistic Understanding of Harmony on Professional Ethics' by Prof. Alok K Pandey (EN)
21	CSE	8-13 Jan'24	AICTE-ATAL FDP (Offline) on 'Data Science Specialization in Deep Learning for Visual Computing' successfully organized.

22	KSOM	13 Jan'24	Second Module on 'Financial Management' under the Financial Literacy Training Program (FLTP)
23	MCA	13 Jan'24	Ideathon-2K24 for MCA 1st year students hosted by Team DSDC
24	Impeccables (SW Club)	13 Jan'24	Cultural Event KASHTI 2.0: Floating into Euphoria
25	PR&IR	16 Jan'24	Workshop on 'Higher Education in USA' in collaboration with Simpled
26	PR& IR	19 Jan'24	Educational Excursion for students of Government High School, Baghpat, UP
27	MCA	19 Jan'24	Toppers Felicitation program and CodeLock 3.0 Winners Announcement
28	EEM Cell	21 Jan'24	EEM Cell & KIET-IGBC Student Chapter in association with Prem Jain Memorial Trust orgnised a Quiz Competition and a Picture Perception Contest to celebrate "6th Harit Prem Bharat Mahotsav"

Minutes of Academic Committee Meeting held on 26 Feb'24 at 10 am
(Meeting Hall-Director Office)

Participants: Additional Director, Joint Director, Dean (A), Principal-KSOP, All HoDs, COE, Mr. Arvind K Sharma (Head-CRPC), Mr. Varun, Addl. Head IIPC & Dr. Ajay Verma, Assoc. Head IIPC
Chair- Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few updates	Director-In-Charge welcomed all members to the Feb'24 month meeting of Academic Committee. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House :- ▪ Dr. Binkey Srivastava (MBA) promoted as HoD-KIET School of Management w.e.f. 8 Feb'24. Best Wishes! ▪ Dr. Vibhav K Sachan, Dean R&D witnessed the 75th Republic Day Parade as 'Guest of the Government'. Congratulations! ▪ ECE & IIPC-MoU with Mitsubishi 'Centre of Excellence on Power Semiconductor' inaugurated (22 Feb'24). ▪ KSOP-MoU with Indian Pharmaceutical Association (IPA) (24 Feb'24). ▪ ACM Chapter (Association for Computing Machinery) - Reactivated by CS dept. ▪ Renewal of QSI-GAUGE rating (Agreement signed). ▪ AICTE-AISHE Survey form A.Y.2022-23 submitted (15 Feb'24) ▪ KIET selected as Mentor Institution for 05 colleges for IIC activities (IIC 6.O) under Mentor-Mentee Scheme 2024. ▪ Acknowledged department efforts for organizing various events since last ACM. (a) Joint Director continued further re-emphasizing the need to work on/find ways to control students unethical behaviour/ practices as observed during recent sports fest/during examination, their indifferent approach towards important notifications/ casual attitude/discipline issues etc. HoDs to see how we can arrest these issues/improvise. Take requisite actions. (b) He also showed his concern w.r.t. students' attendance (less than 50% attendance)- Huge numbers in spite of special classes to make up/reminders by departments. We need to take stringent actions against such students. Parents to be informed well in advance stating low attendance may lead to detention of their wards from appearing in the University examination as per norms. Undertaking from students/parents should be obtained beforehand for all such non-responding cases to avoid last minute chaos. Detainee cases should be backed by valid proofs/ proper record file be maintained. HoDs to ensure. (c) ERP (Autonomous set up) -finalized. Dean-ITS shall take the lead/draft SOP. Deans/HoDs/all stakeholders to facilitate Dean-ITS by sharing their inputs so as to ensure its effective implementation w.e.f. session 2024-25.	**Para 1 (a,b)** HoDs **Para 1 (c)** Dean ITS/ HoD/Deans/ All stakeholders

		(d) Additional Director shared that policy to support the establishment/renewal of the student branch/chapter of professional societies/bodies has been issued. HoDs to make best use of it/ establish vibrant & active student chapters.	**Para 1 (d)** HoDs
2.	**Placement Updates and discussion on enhancing quality placements & Internships**	(a) Head CRPC presented the placement status as on date *viz.* offers, number of students placed, number of companies, progress since last ACM.	
		(b) Joint Director opined that we should now look forward for enhancing quality placements (focusing on potential students/more numbers grabbing offer target INR 50 lakhs & above) & internships that leads to quality placements.	
		(c) A brainstorming session on how to enhance quality placements & internships was held. Discussion highlights: -	**Para 2(c)** HoDs
		➤ JD opined that focusing on selective students to ensure quality placement (in the desired pay bracket as above) requires a strategic approach. HoDs must identify such students/provide personalized mentorship/guidance to these high-potential students /facilitate them in every possible way.	
		➤ Head CRPC shared about primary & advanced skill sets majorly required by the companies (list available). JD viewed that departments should plan/organize specialized training program (specific skill set) tailored to the needs of company so that maximum students get placed.	**Para 2 (d,ii)** HoDs/IIPC
		➤ Peer-to-peer mentorship - Encourage students who have already secured placements to mentor/guide/help their batchmates get placed. We need to develop that culture.	
		(d) Addl. Head IIPC continued further, presented the projected internship figures/roadmap 2024. Discussion highlights: -	**Para2 (d, iii)** IIPC
		(i) After second/third year training should be skill based.	
		(ii) We should try to provide Internship opportunity to students in his/her area of interest. This exercise can be undertaken at dept. level /list out students' interest areas and proactively share with IIPC for requisite support.	
		(iii) IIPC to organize a separate meeting with HoDs to brief/provide more clarity w.r.t. second/third year students' internships.	
		(e) Director-In-Charge & JD stated that if our students get an internship opportunity that guarantees quality placement, we are open to consider/permit/adopt a flexible approach case to case basis/modify guidelines while ensuring alignment with our objectives.	**Para 2 (e)** IIPC/CRPC/ HoDs
		(f) It was emphasized that IIPC should try to call Industries at campus for recruiting students for Internships after 6th sem.	**Para 2 (f)** IIPC
3.	**Action Taken Report (ACM held on 23 Jan'24) - Summary**	(a) Director-In-Charge acknowledged that compliance report (Jan'24 ACM) has been received from all departments.	-
		(b) He briefly read out the summary of important action taken (last ACM).	

4.	**Presentation of Time Table (C, D,E & H block) proposal - Presentation by Dr. Abhinav Juneja, HoD CSIT**	(a) Joint Director briefed the objective behind the said proposal (i.e optimum utilization of available infrastructure/manage student's movement/increase in intake etc.) taking into account autonomous set up. (b) HoD CSIT presented the proposed plan for infrastructure 2027/ projected time table (Block wise) computing branches and invited House opinion. Points of concern as raised during discussion viz. remedial classes (additional requirement), class room capacity, HSS class (double infrastructure needed), flexible class timing/ transport facility/ faculty responsibility etc. were noted by HoD CSIT. (c) HoD CSIT to share the presented plan (initial draft) to all concerned inviting their inputs/suggestions for improvement. (d) JD stated that we should be open to this proposal (being new) irrespective of the fact that we will come across many challenges but we should give it a try/find feasible solution.	**Para 4 (c)** HoD CSIT
5.	**Question Paper setting - Raise the level of assessment & Identification of subjects for which question paper will be set from outside - A discussion**	(a) Director-In-Charge shared his views on the subject matter and invited House opinion on paper setting- raise the level of assessment, inviting question paper (identified subjects) from external subject experts. (b) House was in agreement of the proposal and shared about the subjects (one/two) they have identified for question paper setting from outside. (c) HoDs to send the details to Office of Dean A to take an informed decision.	**Para 5 (c)** HoDs Dean A
6.	**Managing student's strength (Morning/ Evening hours) - A discussion**	(a) This point was covered at para 4 above. This issue will be addressed to a great extent if the proposed proposal gets implemented effectively.	-
7.	**Others**	(a) Director-In-Charge shared that autonomous institutions are covered under 'Tier-1' category. So, we can start mentioning as 'Tier-1' Institute in our communication to external stakeholders (effective from session 2024-25). (b) CCTV installation (MBA rooms) - HoD MBA to send the requirement to JD office.	**Para 7 (b)** HoD MBA

The meeting concluded at 1 pm with a note of thanks by Director-In-Charge.

Dr. Anil K Ahlawat
Director-In-Charge

Distribution: All concerned

Minutes of Academic Committee Meeting held on 30 Mar'24 at 10 am
(Meeting Hall-Director Office)

Participants: Additional Director, Joint Director, Dean (A), Principal-KSOP, All HoDs, COE, Mr. Arvind Sharma (Head-CRPC), Dr. Parita Jain (Asst. Dean A), Addl. HoD CS & Mr. S.P Sharma (CE)
Special Invitee - Dr. A K Mishra, Advisor R&D
On leave - HoD CS, HoD CE, Dean B.Tech (First year) & HoD HS (on OD)
Chair- Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few updates	Director-In-Charge welcomed all members to the Mar'24 month meeting of Academic Committee. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House :- ▪ Centre of Supercomputing - Inaugurated (16 Mar'24) ▪ Application submitted for Deemed-To-Be -University (21 Mar'24) ▪ Master Soft ERP finalized & team visit (1-12 Apr'24) ▪ MCA program got further extension of NBA accreditation till June 2025. Congratulations! ▪ MBA - MoU signed with HBF Direct Ltd. (22 Mar'24). ▪ Acknowledged department efforts for organizing various events since last ACM (list attached). ▪ Joint Director continued further, welcomed & briefly introduced Dr. A K Mishra who has joined us as Advisor R&D and invited him to share his vision plan w.r.t. augmenting research culture at KIET. Dr. Mishra concisely shared his work experience and thoughts. JD shared that the schedule of his interaction with all dept. has already been issued and Dean R&D shall be coordinating. In addition, he talked about following important activities/events seeking kind attention/cooperation of the House:- (a) UGC expert visit to verify our application for 'Deemed-To-Be-University' is expected in a month's time or so. Accordingly, we all must be well prepared for the same. (b) Mastersoft ERP implementation - Very important assignment. Require sincere involvement of all stakeholders so as to ensure its completion by end of May'24 followed by user testing/smooth implementation from new session. (c) CS & CSIT Dept. - Due for NBA Accreditation visit. HoDs concerned to take care of required preparations at dept. level. Our target should be to achieve 6 years accreditation status. (d) Epoque@Prastuti (11-13 Apr'24) - JD viewed that presence of Leadership team, all Deans, HoDs during this 03-day event is important to boost the morale of the participants/organizing team, so requested their benign presence. (e) JD invited HOD-CSE (AI & AIML) to brief about the training plan on NVIDIA DGX A100 Supercomputing facility Centre. Dr. Rekha shared that one training session for faculty was organized (19-23 March) and the next training will be planned for select students of third/second year (batch of 16 students) in coordination with HoDs. HoD CSE opined that one briefing/ awareness session for HoDs also should be planned. Dr. Rekha to note.	**Para 1 (b)** All Stakeholders /Dean ITS **Para 1 (c)** HoDs CS & CSIT **Para 1(e)** HoD CSE (AIML)

		▪ Additional Director shared the following:- (f) Departmental Plan (5 years) has been received from all. He read out the parameters/KRAs will be finalized soon. (g) Addl. Director emphasized on motivating faculty/students towards Startup venture/tie up with our Section 8 company/ boost consultancy efforts. He also talked about TBI-KIET support available/to fund StartUps. HoDs to note/disseminate this information. (h) He proposed one training session for faculty members by Springer Director during his visit to India, to which House was in agreement. The date/time be worked out as discussed. (i) Branch Chapter policy already issued - Departments to make best of this policy to meet the objective.	**Para 1(g,i)** HoDs
2.	Placement (till date) - A review and Plan for next 2 months - A discussion	(a) Head CRPC presented the placement summary (batch 2024) as on date *viz.* number of students placed, offers, number of companies etc. followed by next 60 days plan, placement related efforts-ongoing/ required support. (b) He shared his company visit experience -Industry focusing on skill based/domain specific hiring and preferring Institutions/students who have completed training/courses with industry certification etc. (c) Domain specific - Students list should be available/prepared at dept. level and be provided to CRPC team on need basis. HoDs to note for necessary action. (d) DIC opined that 50% courses should be skill-based. He emphasized on teaching-learning/assessment to be effective, curriculum designing/delivery to be strong enough to meet industry expectations. JD also stressed on best industrial courses/ Certifications - we need to work upon for our students benefit/ to augment placement. HoDs to note/explore & tie up with such industries.	**Para 2 (c,d)** HoDs
3.	Action Taken Report (ACM held on 26 Feb'24) - Summary	(a) Director-In-Charge acknowledged that compliance report (Feb'24 ACM) has been received from all departments. (b) He reiterated that all departments must have identified the subjects for which question paper will be set from outside and provided the details to Office of Dean A. Pl ensure. (c) JD opined that confidentiality of question papers must be strictly ensured (Internal/external). Faculty be advised.	**Para 3 (b,c)** HoDs
4.	Strategies adopted for pilot project (B.Tech First year-Presentation by HoDs - ECE & IT	(a) HoD EC & HoD IT presented the adopted strategies/ SOP followed in their respective departments for information/feedback of the House. (b) House appreciated the planning/execution efforts by both departments.	-

5.	**Ordinance for Autonomous Institution (Salient points) - Presentation by Asst. Dean A & COE**	(a) Dr. Parita, Asst. Dean A presented the salient points of the proposed Ordinance for views of the House and examination ordinance part was presented by team COE. (b) The suggested points have been noted by concerned for inclusion in the Ordinance/update. Dean A to note/ensure.	**Para 5 (b)** Dean A, COE, Asst. Dean A
6.	**Industry Collaboration for Honors Degree (Autonomous system) - An update by HoDs**	JD invited HoDs to share the related updates - Area & Company identified for collaboration. ■ Areas/companies as identified by dept.- Cyberseurity (IT), Full Stack Developer (CSE), CSE (AIML)- tie up with IBM, CSIT - exploring with AWS, EN - collaborated with Tata Power DDL, ECE in association with TCS (5G), KSOP identified DIPSAR & CPA for collaboration in the area of clinical research, ME has identified (L&T Infotech) for collaboration. Following has been requested :- (a) Principal KSOP to send the detailed proposal as mentioned for view/discussion with DIC/JD. (b) HoD ECE to explore the possibility with Nokia & Mitsubishi too. (c) HoD CSE to explore collaborative opportunities with other companies too for the identified area above. (d) JD opined that we should freeze 2-3 domains in computing. Computing HoDs & Dean A to note/discuss separately with details.	**Para 6 (a)** Principal KSOP **Para 6 (b)** HoD ECE **Para 6 (c)** HoD CSE **Para 6 (d)** Computing HoDs, Dean A
7.	**ERP Implementation progress - by Dean ITS**	(a) Dean ITS shared about the visit plan of MasterSoft team at KIET (1-12 Apr'24). He shall share the Interaction planner (w.e.f. 1 Apr'24) with Leadership/all stakeholders for their active involvement. (b) JD requested HoDs/all concerned stakeholders to extend their full cooperation/support to Dean ITS & MasterSoft team for the successful implementation of ERP in our campus.	**Para 7 (a)** Dean ITS **Para 7 (b)** Stakeholders /HoDs//Dean ITS

The meeting concluded at 2 pm with a note of thanks by Director-In-Charge.

Dr. Anil K Ahlawat
Director-In-Charge

Distribution: All concerned

			Events Held since last ACM
1	CS	19 Feb – 1 Mar'24	Two-week Faculty Development Program (FDP) on 'Object Oriented Programming using Java'
2	WORC	21 Feb'24	Ms. Shagun Rana, Shagun Dabbas & Saumya, 3rd year B.Pharm students participated in 'Mahila Uddeymi Samagam Pradarshani' organized by Sardar Vallabhbhai Agricultural University, Meerut graced by the esteemed presence of the Hon'ble Governor of UP Smt. Anandiben Patel as Chief Guest
3	IT	22 Feb'24	AzureDev Day workshop on 'Building Cloud Native Applications with Ballerina and Choreo'
4	ME	22 Feb – 6 Mar'24	60-hour Training Program on ANSYS Software (part of Recruitment for SCARA Solutions) in collaboration with CAEDAR India
5	EN	23 Feb'24	One day seminar on 'Opportunities in e-Mobility (A step towards Viksit Bharat)'
6	KSOM	23 Feb'24	Finance Club (The Rupiya) successfully conducted a workshop on 'Government Policies & Interim Budget-24 Impact on India's Economy'
7	PR&IR	28 Feb'24	Session on 'International Summer Internship Program' for 3rd and 4th year students (Vishwaniketan-CGC Network)
8	IIC-KIET	28 Feb'24	Guest Lecture on 'How to Write Research Papers Effectively' was organized to commemorate 'National Science Day'
9	ME	28 Feb'24	'Felicitation Ceremony' for the meritorious students
10	IIC-KIET	29 Feb'24	Orientation cum Mentoring session for Mentee Institutions organised as a part of Mentor-Mentee Scheme 2024
11	KIET MUN Society	2 Mar'24	Interactive Webinar in collaboration with Yash Mor Academy on the topic 'International Relations with a special emphasis on current geopolitical scenarios'
12	KSOM	5 Mar'24	Training Session on 'EBSCOhost Management Collection' for faculty members of MBA
13	IEC	6 Mar'24	Product launch 'Diabenine' a healthy flour specially tailored according to the dietary needs of diabetic patients by One of our student startups "Unisnacks food and beverages" (Mr. Utkarsh Dwivedi) mentored by our Faculty member Mr. Anuj Pathak (KSOP)
14	CS	7 Mar'24	Session on 'Generative AI Application using Amazon Bedrock' Speaker: Dr. Anil Kumar Giri, Solution Architect at ISV, Amazon Web Services, London
15	WORC	7 Mar'24	Celebration of International Women's Day - WORC hosted 'Mission Purple' under which special screening of a motivational movie & Ramp Walk for women from Muradnagar, Asalatnagar & Saintali was organized
16	SDFS	13 Mar'24	Placement Drive Speaker Session titled 'Navigating Future Horizons' hosted by Coding Ninja. Speaker: Mr. Jatin Saini, Software Engineer, Amagi Media Labs Pvt. Ltd.
17	SPIC Macay Club	14 Mar'24	Classical Music Event - Singing by Sh. Bhuvanesh Komkali, renowned Classical Singer
18	ME	18 Mar'24	Alumni Interaction Session for 3rd year students. Speaker: Mr. Vikas Sharma (B.Tech ME, 2018-22), Assistant Manager at Jindal Steel Works
19	EN	20 Mar'24	Distinguished Lecture Series - Session titled 'Engineering the Future: Thriving in a Disruptive Age'. Speaker: Mr. Prabhu Ram, Head of the Industry Intelligence Group at CyberMedia Research (CMR)
20	CSE AIML&IT	19-23 Mar'24	NVIDIA Training DGX A 100 for faculty members
21	HR	27-28 Mar'24	Induction -New Joinees

Participants: Additional Director, Joint Director, Dean (A), Principal-KSOP, All HoDs, Addl. HoDs-Dr. Vikas (IT), Dr. Gaurav Agrawal (CSE-AI) & Dr. Priyanka Chandani (CSE-AI&ML), Mr. Arvind Sharma (Head-CRPC), Dr. Vipin, Assoc. Head SSD, Dr. Parita (Asst. Dean A), Ms. Garima Singh (Asst. Dean A)
Special Invitee - Dr. A K Mishra, Advisor R&D
On leave – HoD IT & HoD CSE (AI) & (AIML)
Chair- Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few updates	Director-In-Charge welcomed all the members to Apr'24 month meeting of Academic Committee. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House:- • Team Interstellars (SAE-KIET) received 'Crash & Burn Award' in the prestigious NASA Human Exploration Rover Challenge 2024 in Huntsville, Alabama, USA (18 – 20 Apr'24). Our team emerged victorious & secured the 9th position globally. Congratulations!! • Dr. Binkey (HoD-MBA) - Re-appointment as Assoc. Dean (Resource Generation & Alumni Relation), AKTU committee. • KIET - Selection as Mentor Institute under AICTE Margdarshak Scheme 2023-24 with Grant-in-Aid 3 lacs. Coordinator-Dr. Yaduvir. • 02 AKTU funded FDP - Approval received (ECE & KSOP dept.) • Signed 03 MoUs - Bottmac India Pvt. Ltd. on 2 Apr'24 (MBA), Newgen on 18 Apr (CRPC) & Unisacks food & Beverages (KSOP). • AQAR 2022-23 got approved by competent authority. • Alumni Mumbai Chapter meet (27 Apr'24) - Very well received by Alumni. Compliments to Team AEC for its successful conduct. Head AEC to examine/discuss suggestions as received from Alumni. • Director In-Charge acknowledged departmental efforts in organizing various events since last ACM (list attached). Additional Director continued further, Appreciated Team Interstellars for their splendid performance at NASA HERC 2024. He talked about the following points:- (a) Student Chapter progress – Few departments have initiated/proposed opening of student chapters as per policy/In process. He reiterated that once any chapter becomes operational, HoDs to ensure proper conduct of activities. JD also opined that all existing/new chapters should remain active/functional. (b) Use of Mendeley platform by faculty for Publication sharing/ enhance Citations – Dean R&D to issue a mail to this effect. In addition, Research Publication list at website needs to be updated. (c) AICTE Training and Learning (ATAL) Faculty Development Programme 2024-25 - Application open till 24 May'24. Five proposals from an Institute can be applied. Already notified. HoDs/Dean A to note for n/a. (d) Five-year plan has been received from all departments and based on that worked out KRAs - 10 broad parameters/quantifiable concept.	⇨ **Head AEC** **Para 1 (a)** HoDs concerned **Para 1 (b)** Dean R&D **Para 1(c)** HoDs/ Dean A **Para 1(d)** AD

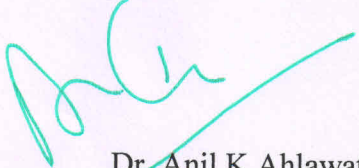|			
		Office of Additional Director shall share the same with HoDs for their views/suggestions (if any)/ shall finalize accordingly. • Joint Director continued further, invited Dr. A K Mishra, Advisor R&D to share his experience of departmental interaction held/related feedback/progress/any other activities/ updates he wishes to share with the House. Dr. Mishra continued, thanked HoDs for arranging the interaction/MoM issued. He further shared about the project status -Applied/rejected proposals -anticipated reasons/ challenges thereof. He also shared about his visit plan (in the first week of May) to meet some official w.r.t. projects. The following have come up:- (e) Three projects can be re-submitted after due modifications. Joint Director opined that project PI/Coordinator be directly informed by the office of Dean R&D for the required modifications/ensure timely submission. Concerned HoD be kept in loop. It is understood that Office of Dean R&D must be having all the records of applied projects/PI details centrally available. (f) Project vetting by external expert is must before final submission. However, Dr. Mishra is open/shall vet few of the projects/related to his area of expertise provided that should be put up well on time by the PI/to scrutinize/modification required (if any). Dean R&D to note. (g) Project submission to any funding agency should be under intimation to Dean R&D to avoid any communication gap. HoDs to take a note of this.	**Para 1(e,f)** Dean R&D **Para 1(g)** HoDs
2.	**Placement Updates (Batch 2024)**	(a) Head CRPC presented the placement report (batch 2024) as on date *viz.* number of students placed/offers etc., presented next 30 days plan and requisite support from departments to ensure good placement %.	**Para 2** **Head CRPC, HoDs**
3.	**Action Taken Report (ACM held on 30 Mar'24) - Summary**	Director- In- Charge acknowledged that compliance report (Mar'24 ACM) has been received from all departments. However, there are few points that needs a review/action as follows: - (a) Industry Collaboration for Honors degree (Autonomous Institution) – It is understood that departments have identified/and are in process of finalizing the course modalities with industry partners. It is expected from departments to put up the final proposal including financial aspects at the earliest/discuss separately with undersigned & JD for review/approval/ further process. Let's finalize/close it by end of this month. HoDs to note. In addition, departments willing to offer Minor degree/value added courses, to discuss the final proposal separately. (b) Setting up of question papers by external subject experts as decided in last ACM for identified subjects – Respective HoDs to initiate the process for upcoming PUE/Update Dean A Office. (c) NBA Expert visit is due - HoDs - CS, CSIT & MBA to proactively prepare/be ready for the visit. Joint Director shared the following points (Ref last ACM & GCM): - (d) Dr. Abhinav, HoD CSIT – To prepare/present the revised Time Table (C, D, E & H block) for autonomous system in the next ACM.	**Para 3 (a,b)** HoDs **Para 3 (c)** HoDs- CS, CSIT, MBA **Para 3(d)** HoD CSIT

		(e) One of the points w.r.t. Student projects (Ref. last GCM) that read as "Problem statements from industries in vicinity, MSMEs, local bodies (PWD) etc. may also be explored/ Students should work on them". HoDs are requested to share the related update/ Efforts made in this direction/Number of projects undertaken by students.	**Para 3 (e)** HoDs
		(f) Another point (Ref. last GCM) w.r.t. LinkedIn Learning Platform - It is understood that knowledge sharing sessions by the students, for the students/faculty have been arranged at dept. level. Related feedback be shared.	**Para 3 (f)** HoDs
4.	**CoEs and Technical clubs - Updates & Challenges by Dr. Vipin, Associate Head-SSD**	(a) Dr. Vipin, Associate Head-SSD started with presenting updates regarding LinkedIn learning platform - licenses activated (3799)/ usage report/course completion status by students/faculty (dept. wise). JD opined to obtain feedback from students/faculty regarding LinkedIn Learning platform, if a real value addition/ challenges faced, if any. Head SDFS & Assoc. Head SSD to note for n/a & share the feedback with Joint Director for future reference. (b) He continued further, presented the activity report (Technical clubs) as received from SPOC (Dept.)/COE details. He further shared his concern/challenges in compilation of details viz. non-receipt of details even after reminders/ details are not filled properly/ incomplete/no activity etc. JD viewed that every listed club/COE should be functional and activity report in the prescribed format be submitted timely by concerned SPOC/dept. HoDs to hold meeting at regular intervals with Club/COE-SPOC to have the progress update. (c) Details w.r.t. establishment of new Centre of Excellence (COE) initiated by any department, must be sent to Associate Head SSD with a copy to Head-SDFS for information/updation. (d) Assoc. Head-SSD has been directed to obtain the quarterly updates in prescribed format from respective HoDs only.	**Para 4 (a)** Head SDFS, Assoc. Head SSD **Para 4 (b,c)** HoDs **Para 4(d)** Assoc. Head SSD,HoDs
5.	**Activity calendar (Autonomous institution) - Presentation by Ms. Garima Singh, Asst. Dean A**	(a) Ms. Garima, Asst. Dean A presented the Activity Calendar (Autonomous institution) for information of House and necessary action by concerned stakeholders as per given timeline. (b) Ms. Garima to share the presented activity calendar & BoS-MoM format for information of House/requisite action by stakeholders. (c) JD requested HoDs to review the constituted BoS-Nomination of external experts -it should not be from affiliated/private institutes. HoDs/Dean A to ensure. Ms. Garima, Asst. Dean A to share the details of nominated external members in BoS (All dept.) for information of JD. Dean A to note.	**Para 5 (b)** Concerned Stakeholders Dean A **Para 5(c)** HoDs/ Dean A/ Ms. Garima
6.	**Curriculum/ syllabus (Autonomous) - Salient points by Dr. Parita Jain, Asst. Dean A**	(a) Dr. Parita, Asst. Dean A presented the salient points - Curriculum/Syllabus (Autonomous) covering credit framework matching AICTE/UGC norms, Multiple Entry/Exit scheme, Degree/ Certification, Assessment etc. for views/inforamation of the House. (b) JD opined that we should design/prepare entry scheme (keeping in mind probable number of seats) and get it approved from University. Dean A to note.	**Para 6 (b)** Dean A

7.	Others	(a) DIC shared his views on the importance of effective teaching-learning process (Application then basics/fundamentals) - It plays a pivotal role in engaging students in a way that helps them to learn/create interest/develop their skills. He opined that new faculty members needs to be guided/mentored at department level w.r.t. teaching pedagogy/setting up of quality question papers etc. They can be asked to identify subjects/topics that can be mapped with industry needs/conduct of more lab sessions/application-oriented teaching. HoDs to note. (b) DIC shared about the B.Tech (VII sem) result - quite satisfactory. Also, showed his concern w.r.t. some PCP observed in CE & computing branch. (c) JD shared Dean SW concern related to posting of attendance (students' participation in In-House events) through Dean SW office. Some communication gap has been observed. It is expected that any permission granted to students for participation in in-house events be under intimation/routed through Dean SW Office to avoid any gap/confusion among students.	**Para 7 (a)** HoDs **Para 7 (b)** HoDs, Dean SW

The meeting concluded at 1:30 pm with a note of thanks by Director-In-Charge.

Dr. Anil K Ahlawat
Director-In-Charge

Distribution: All concerned

			Events Held since last ACM
1	ME	19 Mar'24	'Comprehension and Quiz Competition' hosted by VERBOPIA Literary Society, Department of ME
2	KSOM	3 Apr'24	HR Club 'Oasis' successfully organized a Group Discussion Activity on the topics 'Ban Chinese Apps in India' and 'Is Social Media Making us Less Social?'
3	ME	3 Apr'24	'Placement Drive' was organized in collaboration with Hero MotoCorp Limited (HMCL) & Automotive Skill Development Council (ASDC) to offer employment opportunities to underprivileged students enrolled in the Skill Development Center under the Sankalp Jeevika scheme, GOI.
4	ADAM	3 - 4 Apr'24	6th Batch of KIET ADAM participated in the Electrical Vehicle Training organized by Mercedes-Benz India Pvt. Ltd., Pune
5	All Dept.	6-7 Apr'24	Epoque@Prastuti 2024 (Department level Auditions)
6	SAE-KIET	6 Apr'24	Flag-off ceremony of 'Team Interstellars' participating in the NASA Human Exploration Rover Challenge 2024 for the fourth time to be held in Huntsville, Alabama, USA from 18 – 20 Apr'24
7	CSE	8 Apr'24	Official Inauguration of 'MLSA KIET Chapter'
8	ME	10 Apr'24	'Expert Talk' for 3rd year students by Ms. Amisha Sharma, KIET alumna (Batch: 2019-23)
9	Epoque@ Prastuti 2024	11-13 Apr'24	Annual Inter-Institutional Cultural Fest Epoque@ Prastuti 2024
10	KIET-KRC	19 Apr'24	'Book Exhibition' was organized in KIET campus to provide learners with updates on books on latest and emerging areas
11	Office of Dean R&D	19 Apr'24	National Workshop on 'Academic and Research Integrity with AI' in collaboration with Turnitin
12	KSOP	19 Apr'24	Guest Talk session on 'GPAT and NIPER Preparations' for B.Pharm Final Year and Pre-final Year Students
13	CS & Allied Branches	19 Apr'24	Expert Lecture on 'IP Addressing' **Speaker:** Dr. Deepak Sharma, Associate Professor, IGDTUW, Delhi
14	Cyber Peace Centre	20 Apr'24	KIET Chapter - NULL Meetup with 75 passionate Cyber Security Enthusiasts
15	IT/TEDxKIET	25 Apr'24	TEDxKIET 2024 on theme 1 + 1 = 3 successfully organized.
16	KSOM	24 - 25 Apr'24	8th Online International Conference on 'Sustainable Management Strategies (ICSMS-2024)' in association with SWOSU
17	Office of Dean R&D	27 Apr'24	Interaction Session on 'R&D Project Proposal Writing and Funding Opportunities'. **Speakers:** Dr Sanjay Pandey (Head, AERDB, DRDO) and Dr Brajesh Mishra (Head Grant, CDOT)
18	Alumni Engagement Cell	27 Apr'24	KIET Alumni - Mumbai Chapter Meet. Well Organized by Head AEC & team.
19	Team Innogeeks	28-29 Apr'24	Innohacks 3.0 - the Biggest annual Hackathon of KIET

Participants: Additional Director, Joint Director, Dean (A), All HoDs, Dr. Rao, Addl. HoD-KSOP, Group HoDs (First year) - Dr. C.M Batra & Dr. Rashid Ali, Mr. Sarv Priya (CE), Mr. Arvind Sharma (Head-CRPC) & Mr. Varun Suryavanshy (Addl. Head IIPC)
Special Invitee - Dr. A K Mishra, Advisor R&D
On leave-HoD CE (OD), Principal KSOP (On leave)
Chair- Dr. Anil K Ahlawat, Director-In-Charge

S.N	Agenda	Points of Discussion / Decision Taken	Action by
1.	Opening Remarks & Few updates	Director-In-Charge welcomed all the members to May'24 month meeting of Academic Committee. He resumed the meeting giving an outline of day's important deliberation points & shared the following important updates for information of House: - ▪ AICTE-Extension of Approval for session 2024-25 has been received. Introduction of new branch Electrical & Computer Engineering (60 seats), Increase in Intake - CSEAI (60), CSE (60), ME (30), MCA (60), Withdrawal of M.Tech (ME) & reduction in seats (EN-30). ▪ External Audit for ISO 50001:2018 (for Energy Management System) and ISO 14001:2015 (for Environmental Management System) held on 9-10 May'24. Coordinated by Head EEM Cell. ▪ 07 Proposals AICTE-ATAL FDP session 2024-25 submitted by CS, CSIT, ECE, EN, ME, CSE & MCA dept. ▪ 04 MoUs have been signed: ➢ Indian Institute of Public Health-Delhi, Public Health Foundation of India (IIPH-PHFI) (8 May'24)- KSOP ➢ VDL Pipeline Integrity Solutions Pvt. Ltd. to foster collaboration in areas such as academic research, student training, and industry-specific projects (16 May'24)-CS ➢ L&T EduTech to offer prg. on 'Advanced Specialization on EV' for ME, EN, ECE and CS allied branch students by establishing COE. This is the first EV COE being setup in North India by L&T EduTech (16 May)-ME, EN, ECE dept. ➢ ExcelR Edtech. Pvt. Ltd for Student and FDP on different emerging Software Technologies (CSE) ▪ Got approval to host AICTE-sponsored 8-day FDP on UHV-II (22-29 Jul'24) at KIET campus (HCC). ▪ Interns (4 nos.) from Egypt, Turkey & Australia have been offered internship (45 days) at KIET on Automotive Mechatronics & AIML/IoT during Jul-Oct'24-Coordinated by PR&IR dept. ▪ DIC acknowledged the efforts/contribution of departments in organizing various events since last ACM (Details attached). Additional Director continued further, shared the following two points:- ▪ Formation of Committee to screen consultancy projects - A central committee will be formed to screen/examine the received proposals and feasible projects will be forwarded to concerned departments for requisite action considering departmental/faculty expertise to execute that project. ▪ Professor of Practice-Policy has been formulated. The draft of the same will be sent to HoDs for their views/suggestions (if any) & finalization.	Addl Director

2.	**Action Taken Report (ACM held on 1 May'24) - Summary**	Director-In-Charge acknowledged that compliance report (May'24 ACM) has been received from all departments. He also read out the summary of action taken by departments on the important points. However, there are few points that needs a review/action as follows: (a) Para 3(e), MoM ACM dated 1 May'24 w.r.t. Student Projects (Industry Problem Statements) - We must continue our efforts in this direction. Connect/must attach students to solve industry problems/to enhance their learning. HoDs to note. (b) Result Analysis - HoDs concerned must find out the probable reasons of low result/arrest the issue for further improvement. (c) NVIDIA Training session for Leadership team -Dr. Rekha, HoD CSE (AIML) -To work out a suitable slot for the said session/arrange. (d) NBA Expert visit would be most likely in Aug'24 month. However, concerned departments (i.e. CS, CSIT & MBA) must prepare well /ensure their readiness for the said visit at a short notice. DIC further invited Dr. A K Mishra to share projects update/challenges faced (If any) in the functioning/execution. Dr. Mishra raised the following concerns: - (e) Manpower deficiency (though temporary) due to two staff met with accident. (f) Resubmission of 03 proposals, proposals in pipeline for submission – status & Faculty response/accountability: Dr. Mishra shared about the progress/related concerns. It has been decided that such faculty to meet him twice a week to speed up the process/ensure timely submission. For other proposals that are being floated, faculty involved should meet Dr. Mishra to seek guidance/write proposals accordingly/follow timeline. Dean R&D to issue the interaction schedule of faculty with Dr. Mishra as decided. HoDs to facilitate.	**Para 2 (a,b) HoDs** **Para 2 (c) HoD CSE (AIML)** **Para 2 (d) HoDs CS,CSIT,MBA** **Para 2 (f) Dean R&D**
3.	**Placement updates by Head CRPC including status of 3rd year Internship**	(a) Head CRPC presented the consolidated report of placement (batch 2024) alongwith last month figures. Head CRPC to share branch wise placement details with respective HoDs for information. (b) Head CRPC presented Internship report of third year students placed in Industry through IIPC efforts (44), Dept. efforts (16) & Self efforts (56). He stressed on OEM Internships must be undertaken by students. It will be a real value addition. HoDs to note/students be guided.	**Para 3 (a) Head CRPC** **Para 3 (b) HoDs**
4.	**Industry Curriculum (All courses) w.e.f session 2024-25 alongwith mapping with Honors degree - A discussion**	HoDs shared the updates w.r.t Industry collaboration for curriculum designing and its mapping with Honors degree as follows:- ■ CSE & allied branches - Proposal from IBM & Xebia has been received. ■ ECE- Nokia, Ericsson, TCS (In progress) ■ EN - Tata Power DDL (In progress) ■ ME- L&T EduTech (Finalized for ME, EN, ECE & open for CS& allied branches). CAEDAR India, Gauri Components & Biesse India (In progress). JD opined that all students should be offered industry-oriented content along with its mapping with Honors degree. Let's speed up the process of finalizing the pending proposals. HoDs to note for n/a.	**HoDs**

5.	**English Communication labs: Proposal for changing the mode of operation - Presentation by HoD-HS**	JD briefly shared the background, we need to have some tool that can be used to assess the performance of our students & to understand how effectively the training has been delivered. (a) HoD HS started, briefly shared the present system, language lab software, feedback/ assessment related concerns. (b) Further, he presented few alternatives i.e. some other language learning software containing (Testing+Training+Assessment+Certification) to the House for their views/recommendations. (c) JD opined that a meeting with concerned official for demonstrating 'MEPRO & VERSANT' language software be organised in the coming week to have a better understanding & clarity of the proposed s/w. HoD HS to note for n/a.	**Para 4 (c) HoD HS**
6.	**Master Soft ERP - Update by Dean-ITS**	(a) Dean ITS briefly shared module wise progress of ERP implementation and important activities/pending issues that are under progress. (b) Attendance marking has been implemented in CSIT (one section). Though some pending issues are there which have been communicated to MasterSoft/shall be addressed soon. (c) JD opined that Attendance marking module testing be initiated in other departments as well for user experience/feedback. Dean ITS to note. A briefing/training session for faculty be planned accordingly.	**Para 6 (c) Dean ITS**
7.	**Preparation of Budget 2024-25 - An update**	(a) DIC shared about the Budget details which are awaited from few departments. He anticipated its timely submission by concerned so as to plan budget presentation schedule/further approval from the Management.	**HoDs/FHs concerned**
8.	**Other Points**	(a) DIC shared about final year students (Batch 2024) farewell function is planned on 8 June 2024. Dean SW & team have been entrusted with the responsibility to organize this function at central level. JD requested HoDs & faculty team to participate/ facilitate smooth conduct of this function. (b) AKTU Circular w.r.t. Learning Centre of HCL - Head CRPC for n/a. We must participate. (c) First year planning (branch wise) -The pilot project was undertaken at ECE & IT dept. HoDs ECE & IT to share the copy of presentation w.r.t. Strategies adopted for running first year with all HoDs for their reference/planning.	**Para 8 (a) Dean SW & HoDs** **Para 8 (b) Head CRPC** **Para 8 (c) HoDs ECE & IT**

The meeting concluded at 4:30 pm with a note of thanks by Director-In-Charge.

Dr. Anil K Ahlawat
Director-In-Charge

Distribution: All concerned

			Events Held since last ACM
1	CS	29-30 Apr'24	Industrial Visit to Blogic Software Technology Pvt. Ltd, Noida. (90 students visited)
2	MBA	1 May'24	Guest lecture on "How to Get into Product Management" Speaker-Mr. Priyank Ahuja, an esteemed alumnus of ISB Hyderabad
3	PR&IR	2 May'24	Interactive session on extensive opportunities for advanced studies and global careers, in the USA, particularly in Wichita State University. Session was chaired by Dr. Deepak Gupta (Associate Chair and Graduate Program Coordinator, Professor of Industrial, Systems & Manufacturing Engineering at Wichita State University USA, and Director of the Industrial Assessment Center)
4	CRPC-KIET	2 May'24	Leadership Talk for pre-final year students (2025 batch). Theme "Unleash the Way Forward for Success Stories Speaker-Mr. Joshua David, MD India Campus Lead-Mphasis
5	ECell (IEC)	3-4 May'24	Endeavour event successfully organized
6	Dean SW Club	4-5 May'24	KIET-MUN
7	MBA	7 May'24	Motivational workshop cum Guest Talk by Coach Rajesh Agarwal, a Pioneer Motivational Speaker.
8	CSE	8 May'24	Guest session on "Unravelling AI: Fundamentals and Real-World Applications (For second year students)
9	ECE & IIC-KIET	8 May'24	Workshop on 'MATLAB and Simulink' to celebrate National Technology Day. Mr. Manoj Kumar and Dr. Varun Srivastava from DesignTech Systems Pvt. Ltd. trained students and faculty on MATLAB, Simulink, and Simscape
10	IIC-KIET	10 May'24	As per Mentor-Mentee scheme MIC-IIC calendar activity in quarter 3 Session on "How to plan for Startup and Legal and Ethical steps" was organised (online Mode) for Mentee Institutions.
11	KSOP	11 May'24	Medicinal Plant Exhibition
12	WORC	11 May'24	Mother's Day - Special celebration to recognize the invaluable contributions of mothers within our community.
13	ME	13 May'24	Awareness session for students by L&T EduTech
14	Innovation Centre (IEC)	13-15 May'24	UI/UX Bootcamp
15	CS	14 May	"Industrial Visit" to Blogic Software Technology Pvt. Ltd, Noida (For second year students)
16	CS	6-16 May'24	Bootcamp series on Linux, System Programming, and Open Source Technology. Mr. Aryan Kaushik, a Google GSOC and Google GNOME achiever, lead the sessions. Technical Sponsor-ACM Student Chapter KIET. 37 Students successfully completed the bootcamp.
17	KSOP	14 & 16 May'24	Industrial Visit - Hamdard Laboratories, Ghaziabad (B.Pharm Final Year)

18	CSE	16 May'24	Industrial Visit to AppSquadz Software Pvt. Ltd., Noida (For second year students)
19	CS	17 May'24	Students felicitation ceremony – to honor and recognize students for their exceptional performance in the NSCC-organized Boot-camps and Kode Kombat 3.0. (22-26 Apr'24)
20	MBA	22 & 24 May'24	Two-day Faculty Development Program (FDP) on "Enriching Pedagogy via Case-Based Teaching" Resource - Professor Mrinalini Shah (IMT Ghaziabad) & Dr. Anil Kumar Singh (FORE School of Management, Delhi)
21	MBA	24 May'24	Guest Session on 'Empowering Employability' Resource: Dr. Anil Kumar Misra, the former CHRO of Reliance Retail
22	IIC-KIET	24-25 May'24	Innovation Council (IIC KIET) organized two days "I & E Training & Exposure Visit" for 5 mentee institutes under Mentor-Mentee Scheme Ministry of Education's Innovation Cell (MIC) & AICTE
23	MBA	25 May'24	Open House for Admission aspirants
24	CSE	29 May'24	Programming contest (Online) on Hacker rank (For Second & Third year students)
25	CS	31 May'24	Project Exhibition - 56 projects of 217 students of second year were exhibited in the event.